AGENDA

RI RESOURCE RECOVERY CORPORATION MEETING NOTICE
ENVIRONMENTAL/RECYCLING SUBCOMMITTEE

Wednesday, August 26, 2020
8:15 A.M.
DIAL IN (+1 (872) 240-3212 / Access Code: 228-275-933)

Call to Order and Pledge of Allegiance

1. New Business – Discussion and Potential Action
    a. Approve subcommittee meeting minutes 10/02/19
    b. FY21 Round One of Municipal Grant Review and Recommendations

2. Next Subcommittee Meeting: March 27, 2021 at 8:15 A.M.

3. Adjourn

- This meeting will be held in a teleconference format. You may dial remotely with the following: **United States: 1 (872) 240-3212 Access Code: 228-275-933**
- **Please respond to Fred Detri at 942-1430 extension "0" or email at jrhodes@rirrc.org in the event there are difficulties with the conference call.**

MEETING MINUTES

RI RESOURCE RECOVERY CORPORATION
ENVIRONMENTAL-RECYCLING SUBCOMMITTEE

Wednesday, October 02, 2019
8:15 A.M.
65 Shun Pike
Johnston, Rhode Island 02919

In Attendance
Judith Kawa, Environmental-Recycling Subcommittee Member
Rhonda Sasa, Environmental-Recycling Subcommittee Member

Absent
Geoffrey Kirkman, Environmental-Recycling Subcommittee Chair

Staff Present
Joseph Reposa, Executive Director
Nancy Minson, Senior Human Resources Administrator
Jared Rhodes, Director of Policy and Programs
Kristin Littlefield, Municipal Program Coordinator

Others Present
Ron Ronzio, Allied Court Reporters
David Ursillo, Rodio & Ursillo

Call to Order and Pledge of Allegiance

The meeting was called to order at 8:15 A.M. followed by the Pledge of Allegiance.

Agenda Items

1. New Business
    a. Approve Meeting Minutes from 3/27/19
    Motion to approve meeting minutes made by Commissioner Sasa and seconded by Commissioner Kawa. Passed 2-0.

    b. FY20 Municipal Grant Review and Recommendations for approval

    The first municipal grant round of FY20 generated 12 grant applications, totaling $40,862.18. Staff evaluated the grant proposals and recommends approval of 11 grants, partially, or in full, totaling

$32,387.90. Four of the grants being recommended are training grants, which we accept on a rolling basis. There is $75,000 budgeting in FY20 for municipal grants. After funding the following grants, $42,612.10 would remain for the second grant round in the spring.

Resolution: Whereas, support for initiatives by municipalities that enhance and promote recycling, environmental education, and the diversion of materials from disposal is a priority for the State of Rhode Island and the Resource Recovery Corporation, therefore be it resolved that the Environmental Recycling Subcommittee recommends that the Board authorize the Executive Director to award grants to the following municipalities in the following amounts:

1. Town of Barrington - $325.00
2. Town of East Greenwich - $3,272.40
3. City of East Providence - $573.00
4. Town of Narragansett - $9,750.00
5. Town of Narragansett - $275.00
6. City of Newport - $4,200.00
7. Town of Portsmouth - $1,600.00
8. Town of South Kingstown - $200.00
9. Town of Smithfield - $6,867.50
10. Town of Smithfield - $325.00
11. City of Woonsocket - $5,000.00

Where applicable, Resource Recovery's standardized materials (labels, guidelines) shall be used. Payment of grants shall be as a reimbursement of approved expenditures as set forth in the application. Consideration for future grants will be contingent on the completion of grant objectives as set forth in the proposal submitted by the grantee.

Motion to recommend to the full Board made by Commissioner Kawa and seconded by Commissioner Sasa. Passed 2-0.

c. Grant reporting procedures discussion
Municipal Program Coordinator, Kristin Littlefield, stated that she wants to be sure that the Board and Subcommittee members are hearing the results of the projects they are approving. Littlefield proposed that once the two grant periods in February and August wrap up, she will report back to the board in April and October, on the results of the projects that have been completed.

2. Next Subcommittee Meeting: March 25, 2020, 8:15 A.M.

Motion to adjourn made by Commissioner Kawa and seconded by Commissioner Sasa. Passed 2-0.

Meeting was adjourned at 8:32A.M.

MEMORANDUM

To: Joe Reposa
From: Kristin Littlefield
Date: August 12, 2020
Re: Approval for Municipal Grants

The first municipal grant round, FY21-1, generated three grant applications. Staff evaluated the grant proposals, and recommends approval of all grants, either partially or in full, totaling $10,722.50. There is $75,000 budgeted in FY21 for municipal grants.

City of East Providence: $1,937.50 for an educational mailer and ad *(partially fund)*

The city requested funds to print an educational tri-fold which will include the 2021 recycling schedule, what/how bulky items can be placed out curbside, what can be diverted via drop off at DPW, and reminders to recycle right. They'll also place this information as an ad in two local newspapers for the residents who rent and thus do not receive water bills. As the city just switched from traditional trash barrels to city-provided trash carts, this mailing will serve as another reminder of both new and existing policies and procedures. Continual education is key to make sure residents have the current information and refer to it frequently to increase compliance and reduce rejected loads. The city also requested funding for two shredding events, which we officially stopped funding in FY19. Staff recommends funding $1,937.50 for the printing of the brochure and corresponding ads only, also pending our pre-approval of the brochure to ensure there is a suitable mixed recycling component.

Town of Narragansett: $2,485.00 to continue the school food waste diversion project

In its FY19 spring grant round, Resource Recovery awarded a $1,483 grant to the Town of Narragansett to assist in the startup of Narragansett Elementary School's food waste reduction program. This program subsequently diverted roughly 1 ton of material per month from being landfilled.

This year the town is requesting an additional $2,485 to continue the program. Of this request, $485 is targeted to collection supplies, transportation costs and composting fees. The remaining $2,000 is programmed to cover cafeteria staff labor costs that are expected to be needed given an anticipated shortage in the volunteer hours that were otherwise relied upon to supervise the sorting and cleaning process.

Given the success of the program in reducing food waste, diverting food scraps, minimizing the consumption of single use products, increasing recycling and educating children on the importance of these activities, staff recommends funding the pilot program for one additional year. In pushing toward long-term program sustainability at the local level, staff notes however that it would likely be opposed to additional awards for this program into the future.

City of Warwick: $6,300.00 for cardboard containers for residential drop off

The City of Warwick is looking to expand its existing cardboard drop off for residents by purchasing two covered roll off dumpsters to replace one existing and rotting cardboard roll off in city's well-established recycling and compost facility. This popular drop off program results in the current roll off being emptied 1-2 times per week. From April to July 2020, the city brought in just over 20 dedicated cardboard loads totaling over 20 tons. The city's application cited the need for the dumpsters to continue accepting cardboard and keep it dry, which will result in more tons recycled and thus a higher recycling rate. Staff was impressed that the city already went out to bid and selected a vendor, and recommends fully funding this project.

RESOLUTION

WHEREAS, SUPPORT FOR INITIATIVES BY MUNICIPALITIES THAT ENHANCE AND PROMOTE RECYCLING, EDUCATION, AND THE DIVERSION OF MATERIALS FROM DISPOSAL IS A PRIORITY FOR THE STATE OF RHODE ISLAND AND THE RESOURCE RECOVERY CORPORATION, THEREFORE BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE EXECUTIVE DIRECTOR TO AWARD GRANTS TO THE FOLLOWING MUNICIPALITIES IN THE FOLLOWING AMOUNTS:

1. City of East Providence: $1,937.50, contingent on pre-approval of the brochure to ensure there is a suitable mixed recycling component;
2. Town of Narragansett: $2,485.00, with commendations for successful implementation of the initial pilot and emphasis on the need for making the program locally self-sustaining over the coming year;
3. City of Warwick: $6,300.00;

PAYMENT OF GRANTS SHALL BE AS A REIMBURSEMENT OF APPROVED EXPENDITURES AS SET FORTH IN THE APPLICATION. CONSIDERATION FOR FUTURE GRANTS WILL BE CONTINGENT ON THE COMPLETION OF GRANT OBJECTIVES AS SET FORTH IN THE PROPOSAL SUBMITTED BY THE GRANTEE.