



PROJECT GRANT APPLICATION FORM

Pursuant to Rhode Island Resource Recovery Corporation (Resource Recovery)'s Grantmaking Policy, municipalities can apply for a project-based grant of up to \$5,000, once per fiscal year. Project-based grants must show a matching financial investment from the municipality. For instance, if a project's total budget is \$5,000, Resource Recovery's grant program would fund \$2,500. If the total project budget is \$10,000 or more, we will match \$5,000.

Completed forms should be submitted to municipal@rirrc.org or fax to (401) 946-5174 by March 1 and August 1, to be approved by the Board of Commissioners at a regularly scheduled meeting. Please email us if you are having trouble filling out this pdf form. You may attach additional pages or pictures if needed.

Municipal Information

Name: Susie Smith Date: 7/12/17

Position: Recycling Coordinator Department: Public Works

City/Town of: Samletown

Grant Funds Requested

Fiscal Year Grant Period (for example, July 1, 2017-June 30, 2018 is FY18): FY18

Grant Cycle: Spring (March 1) Fall (August 1) Total Project Budget: \$7320.00

Amount of Grant Funds Requested (up to \$5,000 matching): \$3660.00

Narrative

Summary

A brief description of why the project need exists.

With the recent change in shredded paper not being accepted in the curbside Recycle Together RI program, Samletown has received an increase in phone calls from concerned residents. Many shred at home, and the town wanted to increase services to residents around this issue.

Narrative (cont.)

Project Purpose

To provide residents additional opportunities to shred sensitive documents and offer compost bins at a discount to encourage residents to compost shreds at home. This will also allow residents to compost food and yard waste, as an added benefit.

Expected Results

Including who will benefit, how many people will participate, estimated waste diverted, etc.

We estimate that about 1,000 residents will participate in the shredding events or purchase a compost bin at a discount. Also, because we will be advertising this in local newspapers, we will reach more people than actually attend the events or purchase a bin. Our detailed advertising program is below. Samletown is also looking forward to diverting an estimated 6,000 pounds of shredded paper at each event, or 12,000 lbs total. Since each compost bin diverts 500 lbs of food and yard waste per year, this will allow Samletown residents will divert 80,000 lbs per year (when all of the bins have been sold).

Duration of the project

How long will the project last – one day, one year?

We will hold two, one-day shredding events in conjunction with compost bin pickup opportunities. We plan to purchase 160 compost bins, with the intention of selling bins after the event, during our normal business hours.

Project Description

Please provide a detailed description of the work to be performed.

Samletown will hold two events, one in September and April. Both will allow residents of Samletown to shred up to two boxes of sensitive documents, and/or pick up compost bin(s). We will require residents to call to reserve a compost bin so that we can anticipate the order for the pickup event. By providing shredding and the compost bin pick up at the same event, we'll be able to maximize staff time as well as get the shredders' interested piqued in composting. We'll have extra compost bins on hand to sell to those residents, and continue to sell leftover compost bins during our regular business hours after the events.

We will advertise in the Samletown Press, the local paid newspaper, and the Regional Breeze, the local weekly free newspaper.

Project Budget

ITEM	PURPOSE	VENDOR	QTY	UNIT PRICE	TOTAL PRICE	REQUESTED REIMBURSEMENT
Shredding services	Provide free to residents	Shredding Company A	2	750.00	1500.00	750.00
Advertisement	Alert residents of event/sale	Sampletown Press	2	50.00	100.00	50.00
Advertisement	Alert residents of event/sale	Regional Breeze	2	60.00	120.00	60.00
Compost bins	To sell to residents	RIRRC	160	35.00	\$5,600.00	\$2,800.00
TOTALS					PROJECT COST	GRANT REQUEST
					7320.00	3660.00

Last updated: 06/29/2017; visit www.rirrc.org for most up-to-date version.