



TO: All Interested Parties

FROM: Wendy Marchant, Senior Purchasing Coordinator

RE: RFP No. 266 - Electronic Waste Collection and Recycling Services

DATE: **October 1, 2021**

Please find attached Request for Proposals RFP No. 266 issued by the Rhode Island Resource Recovery Corporation (RIRRC), for the provision of Electronic Waste Collection and Recycling Services.

The Corporation's procurement policy, in compliance with R.I. Gen. Laws § 37-2-1 et seq., state that a competitive sealed bidding process be conducted for this service. Therefore, the Corporation invites all interested firms to submit bids to provide the goods and/or services described in Section II of this RFP.

Bids are to be received at the Corporation's Office Building in Johnston **no later than 11:00 A.M. on October 25, 2021** at which time a public bid opening will be held.

LATE SUBMITTALS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES

The bid package must be sealed and be clearly and conspicuously marked on the outside with the Bidder's name and identified as follows: "**Proposal No. RFP 266 - Electronic Waste Collection and Recycling Services**" The package should be addressed to the attention of:

Purchasing
Rhode Island Resource Recovery Corporation
65 Shun Pike
Johnston, RI 02919

Individuals requiring assistance due to a disability must notify the Corporation at least three business days prior to the bid opening.

Attachment

REQUEST FOR PROPOSALS NO. 266
FOR
ELECTRONIC WASTE COLLECTION AND RECYCLING SERVICES

OCTOBER 1, 2021

Issued By:

RHODE ISLAND RESOURCE RECOVERY CORPORATION
65 Shun Pike
Johnston, Rhode Island 02919

(401) 942-1430 (phone)
(401) 946-5174 (fax)

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*Submitted with invoice

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**RHODE ISLAND RESOURCE RECOVERY CORPORATION
REQUEST FOR PROPOSALS NO. 266
ELECTRONIC WASTE COLLECTION AND RECYCLING SERVICES**

I. INTRODUCTION AND GENERAL INFORMATION

1. **Rhode Island Resource Recovery Corporation.** The Corporation was statutorily established in 1974 as a public corporation of the State of Rhode Island. As a public, tax-exempt entity, the Corporation has the responsibility and authority to plan, finance, and implement a statewide solid waste management system to serve the future disposal needs of the State of Rhode Island. The Corporation owns and operates the Central Landfill in Johnston, Rhode Island where solid waste disposal is conducted. Recycling operations are also conducted at this site at the Corporation's Materials Recycling Facility (MRF). The powers of the Corporation are vested in nine (9) commissioners, consisting of the Director of Administration, or his/her designee, and eight (8) public members appointed by the Governor with advice and consent of the Senate, at least three (3) of whom be residents of the town of Johnston. The commissioners employ an Executive Director to administer, to manage, and to direct the offices and business of the Corporation subject to the policies, control, and direction of the commissioners.

2. **Questions.** Questions concerning the Scope of Work/Technical Specifications must be submitted in writing and directed to:
Purchasing
Rhode Island Resource Recovery Corporation
65 Shun Pike
Johnston, RI 02919

Written questions may be submitted by e-mail to purchasing@rirrc.org; however, the Corporation will not be responsible for information that is not received, and it is the Bidder's responsibility to confirm our receipt of the questions. **Please note that questions will not be answered over the telephone.**

No questions will be accepted after 2:00 P.M. on October 12, 2021. Responses to substantive questions will be forwarded to all prospective Bidders in advance of the submittal deadline.

3. **Prohibited Contacts.** All Bidders, including persons affiliated with or in any way related to them, are prohibited from contacting the Corporation's commissioners, the Corporation's staff, consultants or attorneys for the Corporation on any matter having to do in any respect with this RFP other than with the consent of the Corporation's CFO/Purchasing Director or his designee. Failure of any Bidder to adhere to this prohibition may, at the sole discretion of the Corporation, result in disqualification and rejection of any Bid. Any and all contacts with such persons associated with the Corporation shall be made only through and in coordination with the Senior Purchasing Coordinator and shall be required to be in writing.

II. SCOPE OF WORK/TECHNICAL SPECIFICATIONS

Rhode Island Resource Recovery Corporation (RIRRC/the Corporation) invites interested parties to submit their qualifications and proposals to provide collection, recycling, and product-tracking service to the Corporation to fulfill the Corporation's requirements under Rhode Island General Law (RIGL) 23-24.10, 'Electronic Waste Prevention, Reuse, and Recycling Act'.

DESCRIPTION OF RIRRC'S E-WASTE RECYCLING PROGRAMS

Since 2000, RIRRC has provided e-waste collection to residents of the State of Rhode Island consisting of daily on-site drop-off collection at RIRRC's facility in Johnston. On February 1, 2009, Rhode Island enacted a manufacturer-financed system (RIGL 23-24.10) to manage end of life electronic equipment generated by households or public and private elementary and secondary schools in Rhode Island. Under the Rhode Island law, manufacturers are allocated per pound shares of electronic scrap to recover annually. Manufacturers may participate in privately-run collection programs or participate in a state-run collection program managed by RIRRC. The Corporation bills participating manufacturers in advance according to their annual per pound shares and the annually adjusted projected program costs per pound.

Covered electronic devices (CED), or products, included in the manufacturer responsibility portion of the state program, are:

- a) Computers (including central processing unit or CPU and tablets with screens 9" or greater) as defined bylaw;
- b) Computer monitors, including CRT monitors and flat panel monitors;
- c) Combination units (CPUs with monitors such as laptop computers); and
- d) Televisions, including CRT-based and non-CRT-based televisions, plasma and LCD, or any similar video display device with a screen greater than nine (9) inches diagonally which contain a circuit board.

Printers shall only be included as a "covered electronic product" if/once the total amount of printers exceeds twenty percent (20%) by weight of the total returns of covered electronics as determined by § 23-24.10-11(a)(5) after January 1, 2020. At this time, CEDs do not include printers however, we reserve the right to add them during this contract. Other computer peripherals items that may be dropped off, are collected along with CEDs at RIRRC state collection sites. RIRRC pays the processing costs of such non-CED peripheral equipment from its operating funds and not from manufacturer fees. Any printers collected are to be weighed, but not brand sampled, and reported separately.

The current RIRRC collection program consists of a permanent drop-off collection located at the Corporation's facility at 65 Shun Pike, Johnston, RI.

In calendar year 2020, the state-run program recovered 185,359 pounds of CEDs and 42,726 non-CED computer peripherals, including 8,697 pounds of printers at its' Johnston collection site. The mix of CED materials collected were 158,583 pounds of televisions and 26,776 pounds of computer related CED's.

Additionally, RIRRC collected 42,726 pounds of Non-CED electronics such as printers, peripherals and other assorted electronics. These collections are not part of the State-run collection program, but shall be collected and priced as part of this RFP.

The Vendor must provide the equipment and services related to storage, handling, transportation, sorting, tracking and processing of recovered electronic equipment. Currently, RIRRC's permanent drop-off location utilize portable enclosed storage containers to store and transport collected electronic waste to a sorting facility where like items are aggregated and packaged for shipment to a processing facility. These storage containers are swapped-out on demand at the request of RIRRC staff within **2 business days** of the request. While the host of the drop-off collection site take some responsibility for ensuring that electronic waste is properly segregated and stored, the Vendor is ultimately responsible for the equipment and logistics at the drop-off program location. In order to accurately track program costs and the disposition of collected materials, the Vendor accounts for all CED materials recovered in the state collection program by compiling data and reporting on quantities of materials collected and processed for recycling or reuse. For all types of materials collected in the RIRRC/state collection program the Vendor must identify the total weight by equipment type, specify the collection location, and note the shipment date. **Furthermore, because the manufacturers' future collection responsibility for computer-related CEDs is allocated based on actual brand return shares in the current year, all computers, monitors, and laptops are individually weighed and identified by brand, model, and serial number.** This will continue to be the expectation as outlined below in the Scope of Services.

At no time can any of the material collected in the RIRRC/state program be transferred, sold, conveyed, claimed or assigned to any private manufacturer or independently run electronics collection program in Rhode Island or any other jurisdiction without the permission of RIRRC.

In addition to the RIRRC/state collection program for CEDs, RIRRC received about 65,000 pounds of end-of-life electronic equipment from non-covered commercial sources at its solid waste tipping facility. This equipment is aggregated and stored separately from the covered program materials. There are no expectations of brand sorting of the commercially generated materials. These specific services are addressed in more detail in the Scope of Services, Recordkeeping and Reporting, page 5.

VENDOR ELIGIBILITY

To be eligible to be an approved Vendor under the state program, the following requirements and services must be provided:

- The Vendor must comply with federal, state, and local laws and regulations, including federal and state minimum wage laws, specifically relevant to handling, processing, refurbishment, and recycling of televisions, computer monitors and CPUs. The Vendor must also provide proper documentation and authorization from all appropriate governing authorities, both domestic and international, as appropriate, indicating approval and authorization to perform such handling, processing, refurbishment, and recycling activities.
- The Vendor must provide documentation of:
 - a. Implementation of an ISO 14001-certified Environmental Management System; and/or
 - b. Qualification as an "E-Steward" as demonstrated through listing on the Basel Action Network website; and/or
 - c. Initiation of process to certify or full Certification through the EPA R2/RIOS certification process or other R2 certification program.

The United States Environmental Protection Agency is continuing to update federal recommendations regarding the certification requirements of federal e-waste collection and processing vendors. Should the US EPA's guidelines be stricter than the Corporation's, the selected Vendor will be required to follow the federal guidelines.

SCOPE OF SERVICES

The Vendor will be responsible for the collection, storage, handling, transportation and processing for reuse and recycling of scrap electronics recovered through the state program as described in "Description of RIRRC's E-Waste Recycling Programs", page 2. The Vendor will also be required to track and record the receipt and disposition of materials managed in the programs, and provide monthly reports (including weights and brand sampling) and invoices to RIRRC, by the **15th of the following month**. This section describes the services and tasks required from the Vendor.

PERMANENT DROP-OFF COLLECTIONS

LOCATION

RIRRC's Johnston facility, located at 65 Shun Pike is the sole permanent location. While this is expected to remain the only site, collection sites may be added as requested by RIRRC over the term of this Agreement.

EQUIPMENT

The Vendor is required to provide all equipment, storage containers, and signage needed to efficiently collect and store recovered electronic waste in conformance with all applicable laws and regulations. RIRRC may request additional storage containers in order to maintain adequate capacity. Currently RIRRC request a total of 5 containers for the site. 3 containers will be located at the Small Vehicle Area (SVA State program material) and 2 will be at the Tipping Facility (Commercial non-program material). Vendor must confirm signage is visible. If the signage is missing the Vendor must replace it within 48 hours. [Rules and Regulations for Hazardous Waste Management \(250-RICR-140-10-1\) - Rhode Island Department of State](#)
Used electronic devices or containers of used electronic devices shall be clearly labeled (or clearly marked) as follows:

Containers with both cathode ray tubes and other used electronic devices shall be labeled with the following phrase: "Universal Waste- Used Electronic Devices with CRTs"

SERVICE

The Vendor is responsible for delivery of storage containers, proper handling, storage, loading, and transportation. RIRRC operational staff at the site are responsible for the day-to-day e-waste collection operations. However, the Vendor is ultimately responsible for the equipment and logistics at these drop-off program operations. Therefore, it is the Vendor's responsibility to develop operational plans, including procedures for mitigating, recovering, and cleaning the area should hazardous materials be released as a result of breakage and/or failure of storage containers.

The Vendor must swap containers or remove collected e-waste within 48 hours or 2 business days from request for service from RIRRC program manager. In the event of a spill RI DEM, Emergency Response must be notified within 24 hours of the spill.

RIRRC TIP-FACILITY NON-CED COMMERCIAL SECTOR E-WASTE

In calendar year 2020, RIRRC received about 65,000 pounds of end-of-life electronic equipment from non-covered commercial sources, typically small businesses, at its solid waste tipping facility. This equipment is segregated and stored separate from the state-run program materials.

The storage of this material onsite is similar to the residential program. The Vendor will provide adequate storage, currently two storage units, and will be required to empty these units as necessary. Upon leaving RIRRC, the Vendor will go over the outbound scale to provide RIRRC an accurate weight leaving the site.

Measurements from the Residential Program must be segregated from those collected from the small businesses

RECORDKEEPING AND REPORTING

The Vendor is required to compile and maintain records of the information described below. Such records will likely consist of both hard copy information (e.g., shipping receipts, receiving documents, etc.) and electronic data for items such as weight records, itemized brand identification, and invoice documents. It is the Vendor's responsibility to ensure that all information is backed up and stored with sufficient safeguards to prevent loss of data in the event of computer malfunctions or from natural disaster and catastrophe. The Vendor will be required to transmit records to the Corporation in electronic format. All such transmittals should be in Microsoft Excel data tables that conform to the field specifications and order described below. Invoices and summary reports are encouraged to be transmitted in electronic format (e.g., PDF), but may be provided in hard copy.

COLLECTION SHIPMENT RECORDS

A recorded log of shipments from collections, shall be maintained and transmitted to the Corporation on a monthly basis within 15 days after month end. The shipment log shall, at a minimum, contain the following information:

Data Minimum

Field	Data Type	Required	Description
Shipment ID	Text	Yes	Vendor's unique shipment identification (e.g., bill of lading, release number, manifest number, etc.)
Transporter	Text	Yes	Name of company providing transportation service.
Shipment Date	Date	Yes	Date shipment departs collection point.
Receipt Date	Date	Yes	Date received at processing or sorting facility
Shipment Description	Text		Description of load composition.
Collection ID	Text	Yes	RIRRC assigned Collection ID

COLLECTION WEIGHT RECORDS

The Vendor is responsible for compiling the total weights for each type of material (i.e., televisions, computers, monitors, laptops, tablets and printers) collected. It is specifically this weight information that shall be used for billing purposes.

For computer related CED materials (i.e., CPUs, monitors, laptops, and tablets) it is necessary to calculate brand return shares for the residential collected CED's by weight in order to allocate manufacturer collection shares for the following program year. Therefore, the Vendor is responsible for conducting an itemized brand return audit

on such equipment from state-run collection programs as directed by the Corporation. This brand audit process requires individually weighing and recording information for each individual device to be processed. The Vendor is to identify the brand on all clearly labeled computer-related devices and match the brand to the list of brands provided by RIRRC.

For those devices with no identifiable brand label, the brand shall be recorded as “Orphan”. The Vendor does not need to identify the manufacturer responsible for the brand, nor identify brands as being “orphans”, but the weight should still be recorded.

Each category requires a separate report, ie: Television, Printers, Computer related CED’s and Non-Covered Electronic Devices (peripherals and anything with a cord that may be thought of as electronic and left in a container). See **Attachment B** for examples of reports. These collection specific weight records shall, at a minimum, contain at a minimum the following information:

Field	Data Type	Required	Description
Serial Number	Text	Yes	Device serial number, if available
RI Category/ Description	Text	Yes	Rhode Island Material Category (television, computer, televisions, monitors, laptops, tablets, peripherals)
Brand *if applicable	Text	Yes	(brand identification procedures are described below)
Weight	Decimal	Yes	Weight in rounded to of pounds
Location	Text	Yes	Location of pick up
Lot/Shipment ID	Text	Yes	Vendor’s unique shipment Identification
Ship Date	Date	Yes	Date that weight was shipped

Respondents are to submit a separate per device fee on the Price Proposal Form for performing the brand audits. This fee should be clearly noted separately from the cost of transporting and processing the recovered equipment. Currently, the Corporation brand audits 100% of all computer-related devices. However, in the future, the Corporation may choose to implement a sampling program for the brand audit process and only require the auditing of a statistically significant portion of computer-related equipment Televisions, printers and non-covered devices do not require brand auditing per RIGL 23-24-1.

INVOICING

The Vendor is to invoice for processing, brand auditing, and transportation services on a monthly basis and no later than 15 days after month end. Any equipment charges shall also be billed on a monthly basis. All invoices for services must reference the collection site, collection date, shipment, and unique invoice number. Invoices for commercial sector e-waste, RIRRC Tip Facility, shall be submitted on separate invoices from CED related services and shall be labeled clearly as NON-CED services.

PERIPHERAL (NON CED) ITEM COLLECTIONS

It is extremely likely that Non-CED electronic devices, such as keyboards, mice, VCRs, DVD players, cables, etc. will also be brought to collection sites and events by residents. However, because peripheral device manufactures are not financially responsible for this waste, the Vendor must list peripherals separately from the CEDs on invoices. Peripheral items except printers do not need to be tracked or logged by manufacturer/brand/producer.

SOLAR PANELS

Additionally, the Vendor will be asked to provide a cost and description of a process for the recycling solar panels utilizing environmentally sound methods and certified downstream vendors.

GUIDELINES FOR ENVIRONMENTALLY SOUND MANAGEMENT OF COLLECTED MATERIALS

ENVIRONMENTALLY SOUND RECYCLING AND REUSE

As stated in RIGL 23-24.10, the Vendor is expected to abide by Environmentally Sound Recycling and Reuse practices. The Vendor will be expected to comply with the RIDEM guidelines. Compliance with Rhode Island's Universal Waste rules and regulations, found as Rule 1.14 in the Rules and Regulations for Hazardous Waste Management (250-RICR-140-10-1) – Rhode Island Department of State, and the United States Environmental Protection Agency's (EPA) CRT rules and regulations shall be mandatory.

Consolidators operating in Rhode Island may not transport Rhode Island e-waste to a recycling facility or dismantling facility unless the facility is R2 certified and has provided a sworn certification that the facility substantially complies with current State of Rhode Island and EPA guidelines. RIRRC reserves the right to revise these guidelines in response to developments within the electronics manufacturing, dismantling and recycling industries, along with federal and state rules, regulations, guidelines, and/or programs that impact these industries, and will provide notice to recyclers with adequate time to allow for implementation of any changes to meet revised guidelines.

MATERIAL OWNERSHIP

All materials collected under this Agreement are to be attributed solely to the RIRRC managed state collection program.

No materials collected under this Agreement are to be claimed by, or assigned to, any other manufacturer or independently run electronics collection program in Rhode Island or any other jurisdiction without the permission of RIRRC

No payment shall be accepted from any manufacturer or private collection for the processing of equipment collected under this Agreement.

SUBCONTRACTORS

It will be the Vendor's responsibility to see that all subcontractors, if any, conform to all contract requirements and provisions stated in the RFP. Subcontractors shall not be allowed to submit a stand-alone proposal. The Vendor and any subcontractors employed by the Vendor shall secure and maintain for the life of this Contract and any subsequent extensions all permits, licenses, insurance, certificates, approvals, fees, duties, and inspections necessary for the execution, performance of services hereunder, and completion of the Contract.

The Vendor shall promptly remedy damage or loss to property caused in whole or in part by the Vendor or subcontractor, or anyone directly employed by any of them. For any incident related to the management of Contract waste that impacts human health or the environment, the Vendor shall provide immediate written notification to the Corporation that describes the incident and any corrective actions taken. When requested by the Corporation, the Vendor shall participate in evaluation and resolution of the incident.

INTERVIEWS

On the basis of the evaluation, RIRRC may choose to shortlist several firms for interviews. Shortlisted firms will be invited to provide brief presentations of their proposal at RIRRC's offices at 65 Shun Pike in Johnston. The Evaluation Committee reserves the right to make a recommendation for contract award on the basis of the interview or to forego the interview process and make the recommendation directly from the evaluation of the written Proposals. The Committee's recommendation for award will be subject to approval by RIRRC's Board of Commissioners.

TERM OF CONTRACT

The contract which may result from this RFP will commence on or around January 1, 2022 and continue until December 31, 2022 and the Corporation will have the option to renew the contract, under the same terms and conditions, for up to two additional one-year periods.

PERFORMANCE BOND/LABOR AND PAYMENT BOND

Prior to the execution of a Contract, the successful Contractor shall furnish a valid Performance Bond and Labor and Payment Bond to the Corporation for the contract year, wherein the named obligee is the Rhode Island Resource Recovery Corporation. The amount of the Bonds shall be \$50,000.00. Bonds must be obtained from a company(s) which is properly licensed and authorized to do business in the State of Rhode Island. Attorneys-in-fact who sign bonds must file with each bond a certified and effectively dated copy of their power of attorney and each surety shall have appointed a registered agent for service of process in the State of Rhode Island.

In the event the contractor secures Performance/Labor and Payment Bonds from any of its subcontractors, said Bonds shall also name the Rhode Island Resource Recovery Corporation as a dual obligee.

NOTICE TO BIDDERS: In any case where there may be references or attachments that contain language which is contrary to the language found within this RFP, the language contained in the RFP shall supersede.

NOTE:

- **If the Contract is awarded to a RI Certified MBE firm or employs an MBE Certified Subcontractor, then Attachment D shall be submitted with each Invoice.**
- **Multi-year Contracts:**
This agreement is governed by the provisions of R.I.G.L. 37-2-33. Refer to General Condition of Purchase, Section II General Conditions, Paragraph 25.
- **EEO compliance** is required for contracts over \$10,000. If you have any questions concerning this requirement, please contact the State Equal Opportunity Office at 401-222-1452 before submitting your bid. See Attachment C, General Conditions, page 2, item #4.

III. PROPOSAL REQUIREMENTS AND PROCEDURES

1. Proposal Content.

Bidders are to follow the instructions included in Section V concerning Bid submission. The following items **must be included** in the Bidder's submission:

a. Required Forms/Documentation:

The following forms, which are included in Section V, **must be** completed and returned by the Bidder.

FORM 1: LETTER OF TRANSMITTAL

FORM 2: STATEMENT OF QUALIFICATIONS

FORM 3: REFERENCES

FORM 4: TECHNICAL PROPOSAL

FORM 5: COST FORM

FORM 6: PROPOSED SUBCONTRACTORS/ISBE PARTICIPATION RATE

b. Proposal Security: **Not Required**

c. Prevailing Wage: **Not Required**

d. Public Copy: Refer to Section V, # 2.

e. Appendices: Any relevant information (If applicable)

f. Documentation: Section II; Vendor Eligibility, page 3, underlined items a, b, & c

g. Corporate Authorization Certificate: Bidders must provide a corporate authorization certificate that confirms the ability of their firm to enter into an Agreement with the Corporation and that specifies the name(s) and status of the individual(s) who are authorized to sign the Agreement on behalf of their firm. (This information is found on Form 5.)

2. Evaluation and Award.

Bids will be evaluated by Corporation staff based upon the contents of the Bidder's package received in accordance with this RFP, with only those clarifications or corrections which may be permitted by the Corporation's procurement rules. Staff recommendation for award may be subject to approval by the Corporation's Board of Commissioners.

The award shall be made to the lowest evaluated bid price satisfying the Corporation's criteria and in accordance with the Corporation's procurement policy and RI Laws. A "responsive Bidder" is a Bidder who has submitted a Bid which conforms in all material respects and requirements to the RFP. A "responsible Bidder" means a qualified Bidder who has the capability in all respects, including financial responsibility, to fully perform the contract requirements, and the integrity and reliability which will assure good faith performance

The following factors will be considered by the evaluation committee in developing a shortlist of firms. Although some factors are more important than others, all factors are considered necessary.

<u>EVALUATION CRITERIA</u>	Maximum Points
<p><u>Qualifications of Firm:</u></p> <ul style="list-style-type: none"> • Qualifications in projects of a similar nature • Qualifications to provide collection services requested • Qualifications to provide sort branding by unit count and manufacturer of CEDs (covered electronic products in the state program) • Certification status and type 	30
<p><u>Experience:</u></p> <ul style="list-style-type: none"> • Evidence of past work of a similar nature • Demonstration and understanding of this project through programs conducted in other states, municipalities, or counties • Experience of employees and favorable references for firm and subcontractors assigned to this project 	30
<p><u>Price Proposal:</u></p>	40
<p><u>ISBE Participation Criteria (MBE/WBE Utilization)</u> Up to 6 additional Points. NOTE: Contractors may submit bids without ISBE participation. However, if the Contractor fails to submit Form 6, ISBE participation rate, they shall not be eligible for the ISBE points, listed in the evaluation criteria. Refer to General Conditions of Purchase, page 2, paragraph 4.</p>	6

Proposals will be evaluated by Corporation staff based upon the contents of the proposal package received in accordance with this RFP, with only those clarifications or corrections which may be permitted by the Corporation's procurement rules. Staff recommendation for award may be subject to approval by the Corporation's Board of Commissioners

The award shall be made to the lowest evaluated bid price satisfying the Corporation's criteria and in accordance with the Corporation's procurement policy and RI Laws. A "responsive Bidder" is a Bidder who has submitted a Bid which conforms in all material respects and requirements to the RFP. A "responsible Bidder" means a qualified Bidder who has the capability in all respects, including financial responsibility, to fully perform the contract requirements, and the integrity and reliability which will assure good faith performance.

Awards will not be made at the bid opening. Awards will be made within one hundred twenty (120) days of bid opening unless otherwise provided for in this RFP. All Bidders will be notified of the award in writing as soon as the recommendation for award has been approved. Bids are considered to be irrevocable and may not be withdrawn during this period without the express permission of the Corporation.

On the basis of the evaluation, RIRRC may choose to shortlist several firms for interviews. Shortlisted firms will be invited to provide brief presentations of their proposal at RIRRC's offices at 65 Shun Pike in Johnston. The Evaluation Committee reserves the right to make a recommendation for contract award on the basis of the interview or to forego the interview process and make the recommendation directly from the evaluation of the written Proposals. The Committee's recommendation for award will be subject to approval by RIRRC's Board of Commissioners.

3. Minimum Criteria for Responsive and Responsible Bid.

At a minimum, a responsive and responsible Bid will:

- a. be received by the bid opening time indicated in this RFP;
- b. contain all required bid forms properly completed and signed by an authorized individual;
- c. clearly note in its Technical Proposal any and all proposed exceptions and/or deviations from the requirements of Section II;
- d. contain a Technical Proposal which is judged by the Corporation to meet or exceed the requirements of Section II;
- e. contain at least three references that are judged by the Corporation to be both positive and relevant to the services requested;
- f. remit Form 6 (ISBE participation) to be eligible for up to 6 extra points in the evaluation process.
- g. contain bid security if requested.

IV. GENERAL TERMS AND CONDITIONS

Refer to Attachment C "General Condition of Purchase"

V. SUBMISSION INSTRUCTIONS AND INFORMATION

1. Complete all of the forms attached according to the instructions noted on each form. ALL BIDDERS MUST USE THE FORMS INCLUDED IN THIS RFP. DO NOT USE FORMS FROM A PREVIOUS SOLICITATION.
2. Submit one (1) original and four (4) copies of all the forms, including any and all attachments. In accordance with RIGL §37-2-18(b)(j), the Bidder must also clearly identify one **“public copy”** that will be made available for public inspection upon the opening of the bids. It is the responsibility of the Bidder to clearly mark confidential content and remove the content from the public copy. To determine what is considered confidential by law, see RIGL §38-2-2. **If the Public Copy is not submitted, the bid may be deemed unresponsive.**
3. Please refer to Section III (1. Proposal Content), to determine whether Proposal Security is required for this procurement. If Proposal Security is required, it is to be included in the Bid package at the time of submission.
4. Submit only the items specified in Section III (1. Proposal Content), along with any necessary attachments. **Do not return the entire Bid package.**
5. Bid packages must be sealed and clearly and conspicuously marked on the outside with the Bidder's name and identified as follows: **Proposal No. 266 Enclosed: Electronic Waste Collection and Recycling Services.** No blame shall be attached to any employee of the Corporation for the opening of any Bid not so marked.
6. Bid packages should be addressed to:
Purchasing
Rhode Island Resource Recovery Corporation
65 Shun Pike
Johnston, RI 02919
7. **Bids must be submitted no later than 11:00 A.M. on October 25, 2021.**
 - All Bidders must adhere to the submittal requirements outlined in this RFP; failure to do so could result in disqualification.
 - All Bid responses must be complete with all information and items requested.
 - All Bid responses will become the property of the Corporation and will not be returned except as otherwise provided. As the property of the Corporation, the Bid responses will be subject to public review. If any proprietary information is contained in or attached to the Bid response, excluding the pricing information provided on the Cost Form, it must be clearly identified for the Corporation to ensure protection of such information.

Bid responses which are received after the deadline or which are not properly sealed will not be considered and will be returned unopened to the Bidder.

All costs incurred in connection with responding to this RFP shall be borne by the Bidder.

FORM 1 - LETTER OF TRANSMITTAL
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

Please complete this form and include it as the COVER PAGE of your Bid.

Date: _____

Name (Authorized Person): _____

Title: _____

Bidder's Official Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Company Telephone/Fax Nos.: Phone: _____ Fax: _____

E-mail Address: _____

(PLEASE CHECK ONE): Corporation _____ Partnership _____ Entrepreneur _____

Federal I.D. Number: _____

TO: Rhode Island Resource Recovery Corporation

I am employed by this firm that is submitting a Bid in response to the Corporation's Request for Proposals (RFP) - No. 266 dated October 1, 2021. My name and my company's name appear above. My signature is written below. I am authorized to commit the firm to provide the goods and/or services described in the RFP, and upon determination of the contract amount and duration, would be prepared to enter into an agreement with the Corporation.

I acknowledge receipt of the RFP and any and all subsequent addenda. I have read this material and have prepared the attached Bid in accordance with the material that I have received. The Bid is true and accurate to the best of my knowledge. I acknowledge that if facts have been deliberately misrepresented or false information has been deliberately provided, then this may be grounds for dismissing my Bid from consideration and disqualifying me and/or my firm from any future Corporation projects.

The Bid that I have submitted either provides for the goods and/or services requested and is in full conformance with Sections II and IV of the RFP, or it clearly states any differences or exceptions to the requirements in the Technical Proposal. My Bid will remain valid for one hundred twenty (120) days from the bid opening date.

I understand that all conditions contained in this RFP will be incorporated into any resulting contract with the successful Bidder unless it is clearly noted in the Bid that such terms may be excluded or varied.

Signature of Authorized Person (MUST BE SAME AS ABOVE-NAMED INDIVIDUAL)

Title

FORM 2 - STATEMENT OF QUALIFICATIONS (page 1 of 2)
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

Please complete this form and include it with your Bid. Provide the information requested as these items may be relevant to the Bidder's ability to provide the goods and/or services requested. Bidder may use an attachment if additional room is needed to supply this information. This is a required form. Do not leave blank.

Bidder's Company Name: _____

COMPLETE PARTS I AND II

PART I:

Provide a description of firms qualifications and experience:

FORM 2 - STATEMENT OF QUALIFICATIONS (page 2 of 2)
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

PART II - Please respond to the following questions:

- | | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| 1. If your firm is a Corporation, is it currently a Corporation in Good Standing in Rhode Island, as defined in RIGL § 7-1.2-1401 et seq? (For information, call 401/222-3040.) | () | () |
| 2. Is your firm certified as a Minority Business Enterprise; or as a Women Business Enterprise? | () | () |
| 3. Has your firm reorganized or reincorporated within the past 5 years? | () | () |
| 4. Have you or any other principal of this organization filed for bankruptcy of any business venture within the past 3 years? | () | () |
| 5. Has your firm (or any principal) been subject to either Suspension or Debarment by the State of Rhode Island or any other jurisdiction within a 3-year period preceding the submittal of this Bid? | () | () |
| 6. Has any principal, officer, or manager of this firm ever been convicted of or had a civil judgment rendered against them for commission of fraud? | () | () |
| 7. Has your firm (or any principal), within a 3-year period preceding the submittal of this Bid, been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property? | () | () |
| 8. Has your firm, within a 3-year period preceding submittal of this Bid, had any contracts terminated for default? | () | () |

If you have answered "yes" to any of questions 3-8, please provide details and current status. If you are unable to certify any of these statements, provide an explanation: _____

I certify that I understand that the Corporation is under no obligation to consider my submittal if I do not correctly complete and return this Form.

 (Name of Owner or Officer Authorized to Provide Certifications – Typed or Printed)

 (Title of Above-named Individual – Typed or Printed)

 (Signature)

 (Date)

FORM 3 - REFERENCES
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

Please complete this form and include it with your Bid. Provide at least three (3) positive, relevant references along with a brief description of the goods and/or services provided for the referenced company. PLEASE NOTE THAT THE CORPORATION MAY NOT BE LISTED AS A REFERENCE. This form may be duplicated and additional references provided, as an option.

Bidder's Company Name: _____

REFERENCE CUSTOMERS:

Reference's Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____ Contact Person: _____

E-mail Address: _____

Brief Description of Goods and/or Services Provided: _____

Reference's Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____ Contact Person: _____

E-mail Address: _____

Brief Description of Goods and/or Services Provided: _____

Reference's Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____ Contact Person: _____

E-mail Address: _____

Brief Description of Goods and/or Services Provided: _____

FORM 4 - TECHNICAL PROPOSAL
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

Please complete this form and include it with your Bid. **The Bidder must certify that the goods and/or services to be provided fully conform to and meet the requirements of Section II.** Alternatively, if the Bidder's product and/or service does not conform, the Bidder must list those items which differ, adequately describe how they differ, and provide information to support the claim that the Bidder's product and/or service meets or exceeds the requirements contained in Section II. Bidder may use an attachment if additional room is needed to supply this information.

DO NOT LEAVE THIS PAGE BLANK

Describe Project Management and Coordination Plan:

COST FORM 5 RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES

In Section I of this form, clearly state the **cost (or payment, if applicable) per pound** for collecting, handling and processing recovered scrap electronic devices for each of the device types listed. The cost per device for brand identification auditing is to be entered in Section II and Sections III of the form accommodate equipment and transportation costs for permanent collection sites and event collections, respectively. Transportation costs shall be specified on a per shipment basis (costs per mile will not be accepted) from the point of collection to the Vendor’s initial location of receipt. All subsequent transportation of sorted or processed equipment shall be factored into the per-pound collection handling and processing costs.

Incomplete Price Proposal Forms will be considered non-responsive. If the proposed cost for any item is zero dollars, then specify that amount on the form. **(DO NOT LEAVE IT BLANK)**.

Item	Cost or (- Payment)	Units
I. Collection, Handling and Processing Costs		
Televisions – CRT		Per pound
Televisions – Flat Screen		Per pound
Computer Monitor – CRT		Per pound
Computers CPUs		Per pound
Laptops and Combination Units		Per pound
Tablet PCs (>9”)		Per pound
Non-CED Peripherals		Per pound
Non-CED Mixed Electronics		Per pound
Printers		Per pound
Solar Panels *attach description of process		Per pound
Other* List separately and explain		Per pound
II. Brand Return Weight Auditing Cost		Per Device
III. Permanent Collection Site Transportation and Equipment Cost		
Container Swap/Removal		Per Shipment
Container Rental (cost per container)		Per Month
Proposed Container Volume		Cubic Feet

Respondent's Company Name: _____

Company Address: _____

Signature of Person Authorized to Sign this Proposal

_____ Print Name and Title

Corporate Authorization: Please be advised that _____, who serves as _____ of this company, is duly authorized to enter into any resulting contract with the Corporation.

**FORM 6 – PROPOSED SUBCONTRACTORS INCLUDING ISBE CONTRACTORS
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES (Page 1 of 2)**

Please complete this form and include it with your Bid. The Bidder shall state the names of all Subcontractors that it proposes to use. The Bidder may use an attachment if additional room is needed to supply this information.

If none, write "none": _____

Subcontractor's Name: _____

Certified Minority Business (YES or NO) _____
(if yes, attach certification)

IF YES, Amount or (Percent) to be subcontracted _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____

Subcontractor's Name: _____

Certified Minority Business (YES or NO) _____
(if yes, attach certification)

IF YES, Amount or (Percent) to be subcontracted _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____

Subcontractor's Name: _____

Certified Minority Business (YES or NO) _____
(if yes, attach certification)

IF YES, Amount or (Percent) to be subcontracted _____

Company Address: _____

City, State, Zip Code: _____

Telephone No.: _____

**FORM 6 – PROPOSED SUBCONTRACTORS INCLUDING ISBE CONTRACTORS
RFP 266 - ELECTRONIC WASTE COLLECTION & RECYCLING SERVICES (Page 2 of 2)**

This is to certify that the names of the above-mentioned Subcontractors are submitted with full knowledge and consent of the respective parties.

The Bidder warrants that none of the proposed Subcontractors have any conflict of interest with respect to this Bid.

If awarded the contract and minority subcontractors are listed, the “Office of Diversity, Equity and Opportunity Table” must accompany the invoice.

TOTAL AMOUNT or percent TO BE SUBCONTRACTED BY MBE/WBE \$ _____

% _____

Note: A Compliance Certification either RI ODEO (Rhode Island Office of Diversity, Equity and Opportunity) or FEDERAL) for each listed minority subcontractor must accompany this form in order to be considered.

This form must be signed even if "none" is indicated.

Signature of Person Authorized to Sign this Bid

Print Name and Title

ATTACHMENT A:

General Rules, Environmental Stewardship, Compliance, and Safety

A. SERVICES TO BE PROVIDED:

1. The Vendor shall provide for the pickup within 2 business days of request. The Corporation will not separate covered electronic devices from noncovered electronic devices.
2. Electronics storage and processing facilities must be R2 Certified.
3. The Vendor shall employ sufficient, knowledgeable staff to meet Contract service requirements. The Vendor shall have 10 days following commencement of the Contract to establish a primary and secondary contact to provide direct and timely service and invoice information to the Corporation and a telephone number and e-mail capabilities for use by the Corporation for Contract-related inquiries. The Vendor shall return business calls and e-mail from the CORPORATION within one business day.
4. The Vendor shall handle all e-waste according to the Universal Waste Regulations according to 40 C.F.R. Part 273. In the event there is more than 10% residuals in a collection container, the e-waste must be handled as Hazardous Waste according to 250-RICR-140-10-1. In addition, the Vendor shall abide by written and, if necessary, oral instructions from the Corporation and the RIDEM for the safe removal, handling, packaging, labeling, emergency spill response, transportation, storage, and management of electronics and components.

B. TRANSPORTATION

1. The Corporation may request the Vendor to provide transport services anywhere in the State of Rhode Island.
2. The cost for transport service from the collection sites to the processing facility, or Vendor's sorting facility, is to be indicated in Attachment A Price Proposal. Prices shall be proposed on a per shipment basis and include all labor, mileage and all other associated costs (e.g., per diems) for a single vehicle, transportation-related supplies and appropriate staff to perform the requested loading, unloading and associated services.
3. All other transportation of aggregated equipment, components or process residuals subsequent to shipment from the initial collection point are to be included in the collection handling and processing cost per pound for each individual equipment class contained in Attachment A, Price Proposal Form.
4. The Vendor shall provide transportation equipment that can accommodate the various

General Rules, Environmental Stewardship, Compliance, and Safety (cont'd)

transportation options. For locations without loading docks, trucks with lift gates or forklifts shall be provided by the Vendor at the request of the Corporation.

5. When the Vendor transports the electronics or components, the Vendor shall provide transportation for these materials from the collection location to the processing facility or Vendor's facility in accordance with all state and federal DOT requirements. For electronics or components transported out of state, the shipment must comply with the requirements of all states the shipment passes through. If the Vendor uses a subcontractor to transport electronics, components or process residuals, the Vendor shall ensure that the subcontractors comply with all state and federal DOT requirements.

6. Shipping Documents and Labels:

a) The Vendor shall provide and complete all shipping papers, markings and labels for shipping and storage that are required by law. The Vendor, upon request of the Corporation, shall accept the labels, markings, shipping papers, land disposal restriction forms and any other transportation related information provided by the Corporation for shipments from its generator sites.

b) Shipping Papers shall be a uniquely numbered shipping order, bill of lading, manifest or other shipping document serving a similar purpose that contains the information required by applicable international, federal, state and local laws, rules, regulations and guidelines.

c) The shipping papers must include:

- 1) the name and address of the originating site;
- 2) transporter and destination;
- 3) the description and quantity of each waste stream; and
- 4) the dated signatures of generator, transporter and receiving facility verifying the chain of control of the waste materials or process residuals.

d) The description of the waste stream must unambiguously be traceable to waste streams listed on Attachment A, Price Proposal Form and subsequent shipment invoice.

7. All shipments from the Corporation's facility will be scheduled for Monday through Friday, between 6:30 a.m. and 3:30 p.m., unless prior arrangements are made and approved by the Corporation. The Vendor shall make suitable on-call arrangements with each municipal participant according to the municipality's needs.

8. The Vendor servicing permanent collection locations utilizing removable storage containers, or semi-trailers shall immediately replace the removed full container with an empty container.

General Rules, Environmental Stewardship, Compliance, and Safety (cont'd)

C. MANAGEMENT AND DISPOSAL

1. Regulatory Documents: The following documents may apply to management of electronics. Copies of the documents are available on the Internet:

- a. Rhode Island Rules and Regulations for Hazardous Waste Management

<https://rules.sos.ri.gov/regulations/part/250-140-10-1>

- b. Rhode Island Department of Environmental Management Fact Sheet

<http://www.dem.ri.gov/programs/benviron/assist/pdf/univrul.pdf>

- c. RIGL 23-24.10 – Electronic Waste Prevention, Reuse, and Recycling Act

<http://webserver.rilin.state.ri.us/Statutes/title23/23-24.10/index.htm>

2. The Vendor must take adequate measures from the time the electronics and components leave the possession of the Corporation or participating municipality until the time the electronics, components and process residuals are recycled or disposed as waste, to ensure that no hazardous constituents are released. If a release occurs, the Vendor shall immediately execute plans for recovery of released materials.

3. Weights of electronics and components shall be obtained on a scale, approved by the State of Rhode Island, Division of Weights and Measures (or an equivalent state agency if the scale is located in another state), meeting all specifications, tolerances, and technical requirements as required by state law. The scale shall be inspected annually and documentation of the inspection shall be presented to the Corporation upon request.

4. The Corporation prefers that recycling techniques be used to the full extent practicable, recognizing technical and economic feasibility, in an effort to minimize incineration and land disposal of electronics and components. Note that incineration is banned in the State of Rhode Island, and e-waste disposal is banned at the Central Landfill as of January 31, 2009.

5. The Vendor shall manage all electronics, components and process residuals at facilities that are fully licensed for storage, recycling, treatment and disposal purposes by all appropriate governing authorities. The Vendor shall comply with all applicable international, federal, state and local requirements pertaining to the transport, processing and management of electronics, components, process residuals and value enhanced commodities.

6. All electronics, components and process residuals managed under this Contract shall

General Rules, Environmental Stewardship, Compliance, and Safety (cont'd)

be managed as follows where practicable and feasible:

- a) The Corporation prefers that as much of the electronics, components and process residuals are reused, recycled or processed domestically as possible.

7. The Vendor shall conduct and document due diligence assessments of all transporter and facilities used to manage electronics, components and process residuals under this Contract. All electronics, components and process residuals that are directed to processing, refurbishing, or recycling shall be processed by facilities that meet the terms of this Contract. Records shall be kept that demonstrate that all downstream processing and recycling operations, including smelters, that receive electronics, components or process residuals, use practices that comply with the terms of the Contract. For any processing, recycling and disposal facilities, domestic or foreign, that receive electronics, components or process residuals, the Vendor shall ensure that Facilities are fully licensed by all applicable governing authorities.

D. CONTAINERS AND SUPPLIES

1. The Vendor shall be equipped to provide containers and supplies needed to perform all services defined in this document. Containers must be suitable for storage and shipment. Containers shall meet Rhode Island and federal Department of Transportation (DOT) standards for transporting the materials being transported.

E. DOWNSTREAM WASTE TRACKING

1. The Vendor shall provide upon request copies of any and all shipping documents signed by an authorized agent of the receiving facility.

2. Certificates of Conversion, Recycling, Disposal or Destruction

- a) The Vendor shall give the Corporation a certificate that documents and attests to the conversion, recycling, disposal or destruction of all electronics, components and all hazardous process residuals accepted and managed under the terms of this Contract.

b) The certificate shall also contain:

- 1) the name of the Corporation or municipality;
- 2) name and address of the facility;
- 3) date of recycling, disposal and/or destruction;
- 4) identification of the electronics, components and process residuals by waste stream and quantity as listed on the invoice;
- 5) management or processing technology used;
- 6) unique identification number from shipping papers; and
- 7) unique identification number from the associated invoice. The certificate shall attest that the electronics, components and process residuals from the Corporation municipality were processed in accordance with the approved Electronic, Component and Process Residual Management Plan.

General Rules, Environmental Stewardship, Compliance, and Safety (cont'd)

c) Certificates for electronics, components and process residuals containing PCBs shall also conform to the requirements of 40 CFR 761.218.

d) Certificates shall be provided to the Corporation with the invoice.

e) The Corporation must receive the certificates before invoices will be paid.

F. ADDITIONAL RELATED SERVICES

If additional related services not listed in this part are available through the Vendor, the Vendor shall provide the additional related services in accordance with all terms, conditions and specifications contained in the Contract. The Corporation reserves the sole right to add any additional related services to the Contract. Additional related services may not be charged to the Corporation without the Corporation's prior approval.

G. NONEXCLUSIVE CONTRACT

This is a nonexclusive contract. The Corporation may use this Contract or may choose some other means to dispose of electronics and components.

H. COLLECTION SITE CONDUCT AND PROTECTION OF PERSONS AND PROPERTY

1. The Vendor shall ensure that a site supervisor is physically present at each off-site collection event.

2. The Vendor and any subcontractor shall comply with all operational, collection site safety and health including the use of Personal Protective Equipment, emergency contingency, security and any other collection site-specific plan while performing Contract services.

3. The Vendor shall properly attire its staff and subcontractor staff to assure they present a clean and neat appearance at all times. Staff shall wear a company issued identification badge, which shall be visible at all times.

4. The Vendor shall confine operations at the collection site to areas permitted by law, ordinances, permits and the Contract documents and shall not encumber the collection site with any materials or equipment.

5. The Vendor at all times shall keep the premises free from accumulation of waste caused by its operations.

6. No smoking shall be allowed in any part of a building or in non-designated locations.

7. The Vendor shall at all times enforce strict discipline and good order among its

General Rules, Environmental Stewardship, Compliance, and Safety (cont'd)

employees and subcontractor at the collection site and shall not employ any unqualified person or anyone not skilled in the assigned task.

8. The Vendor may not charge to collect a Covered Electronic Device.

9. The Vendor shall take all reasonable precautions to ensure the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to:

- a. Employees at the collection site and other persons who may be affected thereby;
- b. The Vendor's work and materials and equipment to be incorporated therein which are under the care, custody and control of the Vendor or Vendor's subcontractor; and
- c. Other property at the collection site or property or persons adjacent thereto.

For any incident related to the management of Contract waste that impacts human health or the environment on the Corporation's site, the Vendor shall provide immediate notification to the collection site operator and written notification to the Corporation that describes the incident and any corrective actions taken. When requested by the collection site operator or the Corporation, the Vendor shall participate in evaluation and resolution of the incident.

ATTACHMENT B

Non-Covered Devices

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
N/A	ES	Pallet	442	70	372	M-18315	RIRRC	6/2/2021
N/A	ES	Pallet	815	70	745	M-18327	Barrington	6/9/2021
N/A	ES	Pallet	353	70	283	M-18328	RIRRC	6/9/2021
N/A	TV	Pallet	615	35	580	M-18329	RIRRC-Tip	6/19/2021
N/A	TV	Pallet	929	70	859	M-18329	RIRRC-Tip	6/19/2021
N/A	TV	Pallet	1152	35	1117	M-18329	RIRRC-Tip	6/19/2021
N/A	ES	Pallet	676	70	606	M-18335	RIRRC	6/19/2021
N/A	ES	Pallet	861	70	791	M-18351	BARRINGTON	6/23/2021
N/A	ES	Pallet	986	70	916	M-18351	BARRINGTON	6/23/2021
N/A	ES	Pallet	227	70	157	M-18352	RIRRC	6/23/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
W8703571VUX	Computer	apple			15.00	M-18315	RIRRC	6/2/2021
1S7665B68L3C7892	laptop	Lenovo			5.00	M-18315	RIRRC	6/2/2021
n/A	laptop	Acer			5.00	M-18315	RIRRC	6/2/2021
CN0CC639728726400HVS	Monitor	Dell			11.00	M-18315	RIRRC	6/2/2021
CN0KU311641807CE21VM	Monitor	Dell			14.00	M-18315	RIRRC	6/2/2021
CNC9230W4Z	Monitor	HP			11.00	M-18315	RIRRC	6/2/2021
n/A	Monitor	Samsung			25.00	M-18315	RIRRC	6/2/2021
MX058VYR476051A4A3MD	Monitor	Dell			33.00	M-18315	RIRRC	6/2/2021
MX05C544478011BCG2EZ	Monitor	Dell			41.00	M-18315	RIRRC	6/2/2021
n/A	Monitor	MAG			29.00	M-18315	RIRRC	6/2/2021
VS195	Monitor	KDS			47.00	M-18315	RIRRC	6/2/2021
n/A	Monitor	Dell			23.00	M-18315	RIRRC	6/2/2021
n/A	Monitor	hP			21.00	M-18315	RIRRC	6/2/2021
MX05R1084760528TC88H	Monitor	Dell			8.00	M-18315	RIRRC	6/2/2021
CN0XPG0H74445479459U	Monitor	Dell			8.00	M-18315	RIRRC	6/2/2021
ME22HVCP830177V	Monitor	Samsung			13.00	M-18315	RIRRC	6/2/2021
ME22HCXQ700225B	Monitor	Samsung			13.00	M-18315	RIRRC	6/2/2021
CN63KB51D604KH	printer	HP			9.00	M-18315	RIRRC	6/2/2021
KMCT68339M	printer	Canon			12.00	M-18315	RIRRC	6/2/2021
CN4AO120RF05X4	printer	HP			12.00	M-18315	RIRRC	6/2/2021
CN41OF42FQ05KF	printer	HP			26.00	M-18315	RIRRC	6/2/2021
W5AY075803	printer	Epson			15.00	M-18315	RIRRC	6/2/2021
CN79NN409C04VP	printer	HP			11.00	M-18315	RIRRC	6/2/2021
D25QW0UFGQ18	Computer	Apple			19.00	M-18327	Barrington	6/9/2021
8PDXW12	Computer	Dell			11.00	M-18327	Barrington	6/9/2021
8xs7p52	Computer	Dell			9.00	M-18327	Barrington	6/9/2021
D7C6PN1	Computer	Dell			14.00	M-18327	Barrington	6/9/2021
D7C8PN1	Computer	Dell			14.00	M-18327	Barrington	6/9/2021
8SSC80K13486F1WH63102SG	Computer	lenovo			8.00	M-18327	Barrington	6/9/2021
n/a	Computer	lenovo			9.00	M-18327	Barrington	6/9/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
hmrmm52	Computer	Dell			10.00	M-18327	Barrington	6/9/2021
7CTNN02	Computer	Dell			15.00	M-18327	Barrington	6/9/2021
H9L6JG2	Computer	Dell			8.00	M-18327	Barrington	6/9/2021
XCX77 310 05381	Computer	gateway			20.00	M-18327	Barrington	6/9/2021
n/a	Computer	HP			14.00	M-18327	Barrington	6/9/2021
4007Y71	Computer	Dell			13.00	M-18327	Barrington	6/9/2021
n/a	Computer	antec			15.00	M-18327	Barrington	6/9/2021
5TJBFB2	Computer	Dell			8.00	M-18327	Barrington	6/9/2021
JRXX942	Computer	Dell			8.00	M-18327	Barrington	6/9/2021
8VWVCY1	Computer	Dell			12.00	M-18327	Barrington	6/9/2021
6721BBL3D474	Computer	compaq			33.00	M-18327	Barrington	6/9/2021
2C54CF1	Computer	Dell			17.00	M-18327	Barrington	6/9/2021
GJ9KT52	Computer	Dell			9.00	M-18327	Barrington	6/9/2021
5MDYB42	Computer	Dell			9.00	M-18327	Barrington	6/9/2021
n/a	Computer	Apple			38.00	M-18327	Barrington	6/9/2021
BOBSXV1	Computer	Dell			20.00	M-18327	Barrington	6/9/2021
5CD2402ZJV	Laptop	HP			5.00	M-18327	Barrington	6/9/2021
HJVF93KB903192Z	Laptop	samsung			5.00	M-18327	Barrington	6/9/2021
n/a	Laptop	Apple			4.00	M-18327	Barrington	6/9/2021
5CG4522M38	Laptop	HP			5.00	M-18327	Barrington	6/9/2021
D23F0N1	Laptop	Dell			6.00	M-18327	Barrington	6/9/2021
9G6NZ22	Laptop	Dell			3.00	M-18327	Barrington	6/9/2021
NXM7FAA002321067667200	Laptop	acer			5.00	M-18327	Barrington	6/9/2021
FHNS7G1	Laptop	Dell			5.00	M-18327	Barrington	6/9/2021
5A250149K	Laptop	Toshiba			6.00	M-18327	Barrington	6/9/2021
CN0UH5724663371843HM	Monitor	Dell			10.00	M-18327	Barrington	6/9/2021
n/a	Monitor	Kogi			11.00	M-18327	Barrington	6/9/2021
CN0D176P641809A91YQS	Monitor	Dell			8.00	M-18327	Barrington	6/9/2021
CN0WH318728726980TAU	Monitor	Dell			10.00	M-18327	Barrington	6/9/2021
283s002249	Monitor	Power Computing			42.00	M-18327	Barrington	6/9/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
B3LMIZ081256	Monitor	Asus			12.00	M-18327	Barrington	6/9/2021
MY08J8544663224A90TG	Monitor	Dell			31.00	M-18327	Barrington	6/9/2021
CN03R3XN742615921YLL	Monitor	Dell			6.00	M-18327	Barrington	6/9/2021
9PPHZ02	Printer	Dell			28.00	M-18327	Barrington	6/9/2021
D22900AAK81042920E0	Printer	Oki data			11.00	M-18327	Barrington	6/9/2021
MY6A2G30PP04J7	Printer	HP			12.00	M-18327	Barrington	6/9/2021
CN0C8130RJ05JW	Printer	HP			17.00	M-18327	Barrington	6/9/2021
CN1913421805JW	Printer	HP			17.00	M-18327	Barrington	6/9/2021
n/a	Printer	HP			47.00	M-18327	Barrington	6/9/2021
CNBKC08512	Printer	HP			13.00	M-18327	Barrington	6/9/2021
KLVJ54036M	Printer	Canon			11.00	M-18327	Barrington	6/9/2021
CN0517R2850519	Printer	HP			19.00	M-18327	Barrington	6/9/2021
CN56KB41K604BN	Printer	HP			8.00	M-18327	Barrington	6/9/2021
U60966E5J860669	Printer	Brother			25.00	M-18327	Barrington	6/9/2021
CN07U3W70K07KF45414958	Printer	HP			8.00	M-18327	Barrington	6/9/2021
n/a	Printer	Canon			26.00	M-18327	Barrington	6/9/2021
CN9CECB2GQ05CT	Printer	HP			5.00	M-18327	Barrington	6/9/2021
n/a	Printer	HP			10.00	M-18327	Barrington	6/9/2021
MY73DDP01C04VP	Printer	HP			11.00	M-18327	Barrington	6/9/2021
MY6ABG10ZX04J7	Printer	HP			12.00	M-18327	Barrington	6/9/2021
K77K299064	Printer	Epson			12.00	M-18327	Barrington	6/9/2021
CN16F2ROM105J9	Printer	HP			13.00	M-18327	Barrington	6/9/2021
LPSB90926M	Printer	Canon			12.00	M-18327	Barrington	6/9/2021
CN88QF1403057K	Printer	HP			11.00	M-18327	Barrington	6/9/2021
CN06HD80WY05N9	Printer	HP			10.00	M-18327	Barrington	6/9/2021
MX8972T0MYGO	Printer	HP			12.00	M-18327	Barrington	6/9/2021
n/a	Printer	HP			4.00	M-18327	Barrington	6/9/2021
35VW1B1	computer	Dell			19.00	M-18328	RIRRC	6/9/2021
n/a	computer	HP			21.00	M-18328	RIRRC	6/9/2021
4Z8Q481	computer	Dell			19.00	M-18328	RIRRC	6/9/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
FRJGYH1	computer	Dell			14.00	M-18328	RIRRC	6/9/2021
PTSAT0X0328330CD3B3003	computer	acer			9.00	M-18328	RIRRC	6/9/2021
C693B31	computer	Dell			19.00	M-18328	RIRRC	6/9/2021
DK7QVC1	computer	Dell			35.00	M-18328	RIRRC	6/9/2021
n/a	computer	HP			16.00	M-18328	RIRRC	6/9/2021
5R7QVC1	computer	Dell			35.00	M-18328	RIRRC	6/9/2021
n/a	computer	Gateway			25.00	M-18328	RIRRC	6/9/2021
n/a	Laptop	lenovo			3.00	M-18328	RIRRC	6/9/2021
59222455K	Laptop	toshiba			6.00	M-18328	RIRRC	6/9/2021
CND9420QGY	Laptop	HP			5.00	M-18328	RIRRC	6/9/2021
CNF0499H6S	Laptop	HP			5.00	M-18328	RIRRC	6/9/2021
CNF7471QD2	Laptop	HP			6.00	M-18328	RIRRC	6/9/2021
1S26355AU78AW403	Laptop	IbM			7.00	M-18328	RIRRC	6/9/2021
n/a	Laptop	Dell			5.00	M-18328	RIRRC	6/9/2021
n/a	Laptop	lenovo			5.00	M-18328	RIRRC	6/9/2021
CNNHK0Y483	Monitor	HP			34.00	M-18328	RIRRC	6/9/2021
90033LEBB152800506LE46	Monitor	Aopen			12.00	M-18328	RIRRC	6/9/2021
n/a	Monitor	Viewsonic			59.00	M-18328	RIRRC	6/9/2021
CNOXKFTR6418029S137S	Monitor	Dell			6.00	M-18328	RIRRC	6/9/2021
05337BA003640	Monitor	AOC			7.00	M-18328	RIRRC	6/9/2021
108009080	Monitor	Gateway			66.00	M-18328	RIRRC	6/9/2021
CN0GC811728726431MHL	Monitor	Dell			12.00	M-18328	RIRRC	6/9/2021
n/a	Monitor	sony			11.00	M-18328	RIRRC	6/9/2021
BI17HVEYB12674N	Monitor	Samsung			8.00	M-18328	RIRRC	6/9/2021
QRL073501051	Monitor	Viewsonic			10.00	M-18328	RIRRC	6/9/2021
ETLAU0C012817091AC4036	Monitor	acer			10.00	M-18328	RIRRC	6/9/2021
XA8458KMEUL	Monitor	Apple			38.00	M-18328	RIRRC	6/9/2021
Z6S7HCLD500632N	Monitor	Samsung			8.00	M-18328	RIRRC	6/9/2021
CNKEE02622	Monitor	HP			9.00	M-18328	RIRRC	6/9/2021
D69H9J1	printer	Dell			16.00	M-18328	RIRRC	6/9/2021

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Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
CNEH156312	printer	HP			21.00	M-18328	RIRRC	6/9/2021
USDZ009109	printer	HP			24.00	M-18328	RIRRC	6/9/2021
CN3BDEXHRD05KC	printer	HP			21.00	M-18328	RIRRC	6/9/2021
CN47ACX0NG05Z1	printer	HP			25.00	M-18328	RIRRC	6/9/2021
CN96JK13PY057K	printer	HP			12.00	M-18328	RIRRC	6/9/2021
99ST8B1	printer	Dell			5.00	M-18328	RIRRC	6/9/2021
TH0BH211C705G3	printer	HP			18.00	M-18328	RIRRC	6/9/2021
n/a	printer	canon			21.00	M-18328	RIRRC	6/9/2021
CN2AC169L405ST	printer	HP			11.00	M-18328	RIRRC	6/9/2021
N/A	COMPUTER	APPLE			16.00	M-18335	RIRRC	6/19/2021
CNH7170JW2	COMPUTER	COMPAQ			17.00	M-18335	RIRRC	6/19/2021
CNH63404D0	COMPUTER	COMPAQ			19.00	M-18335	RIRRC	6/19/2021
CGX0R21	COMPUTER	DELL			22.00	M-18335	RIRRC	6/19/2021
N/A	COMPUTER	COMPAQ			15.00	M-18335	RIRRC	6/19/2021
CNH62124Z3	COMPUTER	HP			13.00	M-18335	RIRRC	6/19/2021
4CI502156Y	COMPUTER	HP			10.00	M-18335	RIRRC	6/19/2021
48F9H51	COMPUTER	DELL			22.00	M-18335	RIRRC	6/19/2021
79DSR91	COMPUTER	DELL			20.00	M-18335	RIRRC	6/19/2021
N/A	COMPUTER	COMPAQ			10.00	M-18335	RIRRC	6/19/2021
MXL6381530	COMPUTER	HP			18.00	M-18335	RIRRC	6/19/2021
4404WH1	COMPUTER	DELL			19.00	M-18335	RIRRC	6/19/2021
8JKWW41	COMPUTER	DELL			22.00	M-18335	RIRRC	6/19/2021
3.72025E+13	COMPUTER	NZXT			22.00	M-18335	RIRRC	6/19/2021
MXL6381545	COMPUTER	HP			18.00	M-18335	RIRRC	6/19/2021
N/A	COMPUTER	CUSTOM			24.00	M-18335	RIRRC	6/19/2021
G84212R5QES	COMPUTER	APPLE			36.00	M-18335	RIRRC	6/19/2021
C5PDCG000L2Z	COMPUTER	ASUS			16.00	M-18335	RIRRC	6/19/2021
1S6493W34LKLWMNX	COMPUTER	LENOVO			43.00	M-18335	RIRRC	6/19/2021
N/A	LAPTOP	APPLE			6.00	M-18335	RIRRC	6/19/2021
GKL4TQ1	LAPTOP	DELL			7.00	M-18335	RIRRC	6/19/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
NXSHGAA001701029242600	LAPTOP	ACER			3.00	M-18335	RIRRC	6/19/2021
1JJSLL1	LAPTOP	DELL			7.00	M-18335	RIRRC	6/19/2021
1V08FL4772WA	LAPTOP	COMPAQ			7.00	M-18335	RIRRC	6/19/2021
B4JXgr1	LAPTOP	DELL			5.00	M-18335	RIRRC	6/19/2021
N/A	LAPTOP	SONY			5.00	M-18335	RIRRC	6/19/2021
CNF950765H	LAPTOP	HP			6.00	M-18335	RIRRC	6/19/2021
NXMNJAA004438101F33400	LAPTOP	ACER			4.00	M-18335	RIRRC	6/19/2021
302CM28DA531	MONITOR	COMPAQ			33.00	M-18335	RIRRC	6/19/2021
PSW054371581	MONITOR	VIEWSONIC			10.00	M-18335	RIRRC	6/19/2021
N/A	MONITOR	APPLE			35.00	M-18335	RIRRC	6/19/2021
CNN3290LGK	MONITOR	COMPAQ			8.00	M-18335	RIRRC	6/19/2021
CNC2190VB4	MONITOR	HP			12.00	M-18335	RIRRC	6/19/2021
CN08W234466333470W7L	MONITOR	DELL			7.00	M-18335	RIRRC	6/19/2021
ETL630C277812DC52A4079	MONITOR	ACER			9.00	M-18335	RIRRC	6/19/2021
CN0KU3116418077N2UFL	MONITOR	DELL			14.00	M-18335	RIRRC	6/19/2021
ETL630C07064202DCE4017	MONITOR	ACER			10.00	M-18335	RIRRC	6/19/2021
N/A	MONITOR	ACER			10.00	M-18335	RIRRC	6/19/2021
N/A	MONITOR	ACER			10.00	M-18335	RIRRC	6/19/2021
ETL630C277812D07C4079	MONITOR	ACER			8.00	M-18335	RIRRC	6/19/2021
N/A	MONITOR	ACER			11.00	M-18335	RIRRC	6/19/2021
CNN53321DW	MONITOR	HP			10.00	M-18335	RIRRC	6/19/2021
3CQ13311LH	MONITOR	HP			15.00	M-18335	RIRRC	6/19/2021
A1D022800247	MONITOR	VIEWSONIC			13.00	M-18335	RIRRC	6/19/2021
QA7063401270	MONITOR	OPTIQUEST			8.00	M-18335	RIRRC	6/19/2021
PW6060701477	MONITOR	VIEWSONIC			10.00	M-18335	RIRRC	6/19/2021
CNC622PTQ6	MONITOR	HP			8.00	M-18335	RIRRC	6/19/2021
CNC632P06L	MONITOR	HP			10.00	M-18335	RIRRC	6/19/2021
MPKD03291062	MONITOR	CORNEA			11.00	M-18335	RIRRC	6/19/2021
90D012311260	MONITOR	VIEWSONIC			10.00	M-18335	RIRRC	6/19/2021
9C2L283	MONITOR	DELL			10.00	M-18335	RIRRC	6/19/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
N/A	MONITOR	ACER			9.00	M-18335	RIRRC	6/19/2021
6348998	MONITOR	SONY			13.00	M-18335	RIRRC	6/19/2021
736SHE3123	MONITOR	MOTOROLA			9.00	M-18335	RIRRC	6/19/2021
KNTP188434	PRINTER	CANON			15.00	M-18335	RIRRC	6/19/2021
CN69LDE0MK04CY	PRINTER	HP			12.00	M-18335	RIRRC	6/19/2021
X2TF425005	PRINTER	EPSON			19.00	M-18335	RIRRC	6/19/2021
TH6CND32VT04D6	PRINTER	HP			7.00	M-18335	RIRRC	6/19/2021
N/A	PRINTER	CANON			43.00	M-18335	RIRRC	6/19/2021
U64965F8N497788	PRINTER	EPSON			15.00	M-18335	RIRRC	6/19/2021
U64962H8H281689	PRINTER	BROTHER			17.00	M-18335	RIRRC	6/19/2021
N/A	PRINTER	BROTHER			23.00	M-18335	RIRRC	6/19/2021
9QCB951	PRINTER	DELL			22.00	M-18335	RIRRC	6/19/2021
CN821F809W04B2	PRINTER	HP			12.00	M-18335	RIRRC	6/19/2021
CN7BLRY09904VP	PRINTER	HP			10.00	M-18335	RIRRC	6/19/2021
N/A	COMPUTER	APPLE			14.00	M-18351	BARRINGTON	6/23/2021
P900P66KP9N0S58260XC	COMPUTER	LENOVO			13.00	M-18351	BARRINGTON	6/23/2021
6384922	COMPUTER	DELL			14.00	M-18351	BARRINGTON	6/23/2021
DQBBUAA00483201BB63000	COMPUTER	ACER			9.00	M-18351	BARRINGTON	6/23/2021
N/A	COMPUTER	HP			13.00	M-18351	BARRINGTON	6/23/2021
N/A	COMPUTER	APPLE			22.00	M-18351	BARRINGTON	6/23/2021
22465743	COMPUTER	GATEWAY			19.00	M-18351	BARRINGTON	6/23/2021
2UA2040SCK	COMPUTER	HP			29.00	M-18351	BARRINGTON	6/23/2021
669MK11	COMPUTER	DELL			31.00	M-18351	BARRINGTON	6/23/2021
2MO9343RPW	COMPUTER	HP			10.00	M-18351	BARRINGTON	6/23/2021
2UA1350RZJ	COMPUTER	HP			45.00	M-18351	BARRINGTON	6/23/2021
46JKB21	COMPUTER	DELL			20.00	M-18351	BARRINGTON	6/23/2021
2UA2040SCQ	COMPUTER	HP			33.00	M-18351	BARRINGTON	6/23/2021
7MD5Z81	COMPUTER	DELL			27.00	M-18351	BARRINGTON	6/23/2021
1VV7G61	COMPUTER	DELL			28.00	M-18351	BARRINGTON	6/23/2021
1A22PJ13U-600213001A3280A	COMPUTER	ACER			17.00	M-18351	BARRINGTON	6/23/2021

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Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
N/A	COMPUTER	GATEWAY			26.00	M-18351	BARRINGTON	6/23/2021
N/A	COMPUTER	IBM			22.00	M-18351	BARRINGTON	6/23/2021
MXX0010GRW	COMPUTER	HP			13.00	M-18351	BARRINGTON	6/23/2021
67D6NV1	COMPUTER	DELL			11.00	M-18351	BARRINGTON	6/23/2021
2UA2040SCY	COMPUTER	HP			33.00	M-18351	BARRINGTON	6/23/2021
JW98KH1	COMPUTER	DELL			28.00	M-18351	BARRINGTON	6/23/2021
4CE6360WWF	COMPUTER	HP			15.00	M-18351	BARRINGTON	6/23/2021
D86LR41	COMPUTER	DELL			32.00	M-18351	BARRINGTON	6/23/2021
2UA2040SCR	COMPUTER	HP			29.00	M-18351	BARRINGTON	6/23/2021
MXG72101WV	COMPUTER	HP			18.00	M-18351	BARRINGTON	6/23/2021
2UA7160JZX	COMPUTER	HP			18.00	M-18351	BARRINGTON	6/23/2021
2UA2040SCL	COMPUTER	HP			29.00	M-18351	BARRINGTON	6/23/2021
MXX8130664	COMPUTER	HP			15.00	M-18351	BARRINGTON	6/23/2021
BWR5HG1	COMPUTER	DELL			16.00	M-18351	BARRINGTON	6/23/2021
H9MSAC004457	COMPUTER	ASUS			2.00	M-18351	BARRINGTON	6/23/2021
N/A	COMPUTER	IBM			34.00	M-18351	BARRINGTON	6/23/2021
3A039537W	LAPTOP	TOSHIBA			10.00	M-18351	BARRINGTON	6/23/2021
3z43ry1	LAPTOP	DELL			5.00	M-18351	BARRINGTON	6/23/2021
CND5360HCW	LAPTOP	HP			8.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	HP			7.00	M-18351	BARRINGTON	6/23/2021
69478294Q	LAPTOP	TOSHIBA			6.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	DELL			4.00	M-18351	BARRINGTON	6/23/2021
LXACY05132634001E11601	LAPTOP	ACER			5.00	M-18351	BARRINGTON	6/23/2021
ZRFE93LZ500501T	LAPTOP	SAMSUNG			3.00	M-18351	BARRINGTON	6/23/2021
SR6Z01549	LAPTOP	FUJITSU			4.00	M-18351	BARRINGTON	6/23/2021
JE8H91UD703996F	LAPTOP	SAMSUNG			4.00	M-18351	BARRINGTON	6/23/2021
D7LHVK1	LAPTOP	DELL			8.00	M-18351	BARRINGTON	6/23/2021
SR6Z01599	LAPTOP	FUJITSU			4.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	ASUS			3.00	M-18351	BARRINGTON	6/23/2021
SR6Z01564	LAPTOP	FUJITSU			4.00	M-18351	BARRINGTON	6/23/2021

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Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
CND6343G04	LAPTOP	COMPAQ			6.00	M-18351	BARRINGTON	6/23/2021
8N85D61	LAPTOP	DELL			7.00	M-18351	BARRINGTON	6/23/2021
CN0D45714864357E1873	LAPTOP	DELL			5.00	M-18351	BARRINGTON	6/23/2021
G889YD1	LAPTOP	DELL			7.00	M-18351	BARRINGTON	6/23/2021
2CE9330HGC	LAPTOP	HP			6.00	M-18351	BARRINGTON	6/23/2021
FP5Q571	LAPTOP	DELL			5.00	M-18351	BARRINGTON	6/23/2021
J856191	LAPTOP	DELL			7.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	GATEWAY			6.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	DELL			2.00	M-18351	BARRINGTON	6/23/2021
XA126713W	LAPTOP	TOSHIBA			5.00	M-18351	BARRINGTON	6/23/2021
N/A	LAPTOP	APPLE			7.00	M-18351	BARRINGTON	6/23/2021
N/A	MONITOR	HP			10.00	M-18351	BARRINGTON	6/23/2021
CNN7104MXC	MONITOR	HP			11.00	M-18351	BARRINGTON	6/23/2021
CN0GM7787287285H0R4U	MONITOR	DELL			11.00	M-18351	BARRINGTON	6/23/2021
CNC0060CFM	MONITOR	HP			13.00	M-18351	BARRINGTON	6/23/2021
MX08G15247605219A9DH	MONITOR	DELL			16.00	M-18351	BARRINGTON	6/23/2021
ETLBM0C059115179EF40F0	MONITOR	ACER			14.00	M-18351	BARRINGTON	6/23/2021
CN0CC28071618673BEG1	MONITOR	DELL			11.00	M-18351	BARRINGTON	6/23/2021
N/A	MONITOR	LENOVO			11.00	M-18351	BARRINGTON	6/23/2021
CN0WH3187287266F0W0I	MONITOR	DELL			11.00	M-18351	BARRINGTON	6/23/2021
CN0Y4299716185CKCQ5Z	MONITOR	DELL			9.00	M-18351	BARRINGTON	6/23/2021
ETL240B13544900673RH13	MONITOR	ACER			6.00	M-18351	BARRINGTON	6/23/2021
039XJ3LY05295	MONITOR	HANNSPREE			7.00	M-18351	BARRINGTON	6/23/2021
332CK76TV226	MONITOR	HP			12.00	M-18351	BARRINGTON	6/23/2021
YEHH204992	MONITOR	FUJITSU			15.00	M-18351	BARRINGTON	6/23/2021
CN0TW9566418082T5ALU	MONITOR	DELL			10.00	M-18351	BARRINGTON	6/23/2021
YEHH204998	MONITOR	FUJITSU			15.00	M-18351	BARRINGTON	6/23/2021
KM31001063	MONITOR	SYS			13.00	M-18351	BARRINGTON	6/23/2021
41685BA035376	MONITOR	AOC			11.00	M-18351	BARRINGTON	6/23/2021
ETLTKOR029215017122400	MONITOR	ACER			4.00	M-18351	BARRINGTON	6/23/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
YEHH204969	MONITOR	FUJITSU			15.00	M-18351	BARRINGTON	6/23/2021
YEHH204988	MONITOR	FUJITSU			15.00	M-18351	BARRINGTON	6/23/2021
4CU94700PY	MONITOR	HP			14.00	M-18351	BARRINGTON	6/23/2021
N/A	MONITOR	GATEWAY			28.00	M-18351	BARRINGTON	6/23/2021
23T435001061	MONITOR	PLANAR			7.00	M-18351	BARRINGTON	6/23/2021
7010975R009140039D9320	MONITOR	GATEWAY			12.00	M-18351	BARRINGTON	6/23/2021
20R1175000CF796032	PRINTER	LEXMARK			14.00	M-18351	BARRINGTON	6/23/2021
NVX22700	PRINTER	CANON			40.00	M-18351	BARRINGTON	6/23/2021
MY17CB303SWN	PRINTER	HP			17.00	M-18351	BARRINGTON	6/23/2021
LD7P103056	PRINTER	EPSON			13.00	M-18351	BARRINGTON	6/23/2021
CN45K370WZ05Y0	PRINTER	HP			13.00	M-18351	BARRINGTON	6/23/2021
GXJK245770	PRINTER	EPSON			11.00	M-18351	BARRINGTON	6/23/2021
SG082130YVOK	PRINTER	HP			21.00	M-18351	BARRINGTON	6/23/2021
CN085C817P05H5	PRINTER	HP			9.00	M-18351	BARRINGTON	6/23/2021
CN05RCJ8G705C5	PRINTER	HP			9.00	M-18351	BARRINGTON	6/23/2021
CN67PC73C204KV	PRINTER	HP			11.00	M-18351	BARRINGTON	6/23/2021
MY78LG408N04YG	PRINTER	HP			21.00	M-18351	BARRINGTON	6/23/2021
TH55N120G5049T	PRINTER	HP			7.00	M-18351	BARRINGTON	6/23/2021
N/A	PRINTER	CANON			18.00	M-18351	BARRINGTON	6/23/2021
CN28FBWJS505KC	PRINTER	HP			20.00	M-18351	BARRINGTON	6/23/2021
N/A	PRINTER	BROTHER			12.00	M-18351	BARRINGTON	6/23/2021
CN43U130KX05X4	PRINTER	HP			12.00	M-18351	BARRINGTON	6/23/2021
EBJY153214	PRINTER	EPSON			23.00	M-18351	BARRINGTON	6/23/2021
TH95L17258057Q	PRINTER	HP			7.00	M-18351	BARRINGTON	6/23/2021
USBB016366	PRINTER	HP			37.00	M-18351	BARRINGTON	6/23/2021
TH07D2118H05G3	PRINTER	HP			15.00	M-18351	BARRINGTON	6/23/2021
TH9CF220VG04XD	PRINTER	HP			29.00	M-18351	BARRINGTON	6/23/2021
11N118502280022992	PRINTER	LEXMARK			11.00	M-18351	BARRINGTON	6/23/2021
MY964211TN05G3	PRINTER	HP			16.00	M-18351	BARRINGTON	6/23/2021
CN2BJCXJD705KC	PRINTER	HP			21.00	M-18351	BARRINGTON	6/23/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
CN7361Q1GM04TJ	PRINTER	HP			8.00	M-18351	BARRINGTON	6/23/2021
MY3A4FB0095H	PRINTER	HP			9.00	M-18351	BARRINGTON	6/23/2021
CN26E560XC05QB	PRINTER	HP			14.00	M-18351	BARRINGTON	6/23/2021
N/A	PRINTER	CANON			13.00	M-18351	BARRINGTON	6/23/2021
N/A	PRINTER	CANON			18.00	M-18351	BARRINGTON	6/23/2021
U62272M9J289215	PRINTER	BROTHER			39.00	M-18351	BARRINGTON	6/23/2021
CN57A3301205X4	PRINTER	HP			12.00	M-18351	BARRINGTON	6/23/2021
CN023C124V05C5	PRINTER	HP			10.00	M-18351	BARRINGTON	6/23/2021
SEYY791699	PRINTER	EPSON			24.00	M-18351	BARRINGTON	6/23/2021
4GMG751	PRINTER	DELL			80.00	M-18351	BARRINGTON	6/23/2021
CNBJ138692	PRINTER	HP			25.00	M-18351	BARRINGTON	6/23/2021
KLW47902	PRINTER	CANON			29.00	M-18351	BARRINGTON	6/23/2021
CNB7G887FN	PRINTER	HP			64.00	M-18351	BARRINGTON	6/23/2021
U62901L2F140866	PRINTER	BROTHER			19.00	M-18351	BARRINGTON	6/23/2021
CNB7G887T8	PRINTER	HP			63.00	M-18351	BARRINGTON	6/23/2021
N/A	PRINTER	HP			95.00	M-18351	BARRINGTON	6/23/2021
6F92818V2UP	COMPUTER	APPLE			4.00	M-18352	RIRRC	6/23/2021
GZWNHQ1	COMPUTER	DELL			22.00	M-18352	RIRRC	6/23/2021
93J3FP1	COMPUTER	DELL			20.00	M-18352	RIRRC	6/23/2021
87VGKN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
87HHKN1	COMPUTER	DELL			22.00	M-18352	RIRRC	6/23/2021
5FJ6B42	COMPUTER	DELL			16.00	M-18352	RIRRC	6/23/2021
1CZXKF1	COMPUTER	DELL			24.00	M-18352	RIRRC	6/23/2021
87TFKN1	COMPUTER	DELL			24.00	M-18352	RIRRC	6/23/2021
G5GYFG1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
87JHKN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
70KMNN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
GZVQHQ1	COMPUTER	DELL			22.00	M-18352	RIRRC	6/23/2021
CPZ6Y61	COMPUTER	DELL			17.00	M-18352	RIRRC	6/23/2021
87JGKN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
9TS1PN1	COMPUTER	DELL			22.00	M-18352	RIRRC	6/23/2021
GBZXKF1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
879FKN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
9TF0PN1	COMPUTER	DELL			23.00	M-18352	RIRRC	6/23/2021
B3696J1	COMPUTER	DELL			75.00	M-18352	RIRRC	6/23/2021
MXQ0370NFQ	COMPUTER	HP			51.00	M-18352	RIRRC	6/23/2021
MX2034004U	COMPUTER	HP			40.00	M-18352	RIRRC	6/23/2021
F3DL6	LAPTOP	DELL			6.00	M-18352	RIRRC	6/23/2021
5CB4093L11	LAPTOP	DELL			4.00	M-18352	RIRRC	6/23/2021
EC8FV	LAPTOP	DELL			6.00	M-18352	RIRRC	6/23/2021
CQJYKF1	LAPTOP	DELL			5.00	M-18352	RIRRC	6/23/2021
N/A	LAPTOP	DELL			5.00	M-18352	RIRRC	6/23/2021
N/A	LAPTOP	LENOVO			5.00	M-18352	RIRRC	6/23/2021
11433875	LAPTOP	TOSHIBA			6.00	M-18352	RIRRC	6/23/2021
1V9BCTS9R041	LAPTOP	COMPAQ			5.00	M-18352	RIRRC	6/23/2021
C3LMSXGY/	LAPTOP	SONY			8.00	M-18352	RIRRC	6/23/2021
CNU1364XMX	LAPTOP	HP			4.00	M-18352	RIRRC	6/23/2021
2P4H7C1	LAPTOP	DELL			6.00	M-18352	RIRRC	6/23/2021
Z9028051K	LAPTOP	TOSHIBA			3.00	M-18352	RIRRC	6/23/2021
CN0G510N728729CO0UVI	MONITOR	DELL			8.00	M-18352	RIRRC	6/23/2021
BDYD49A000976	MONITOR	AOC			8.00	M-18352	RIRRC	6/23/2021
RML102101894	MONITOR	VIEWSONIC			10.00	M-18352	RIRRC	6/23/2021
CNOWH3204663368B0J9U	MONITOR	DELL			9.00	M-18352	RIRRC	6/23/2021
CN0MM2267373184N7PNU	MONITOR	DELL			8.00	M-18352	RIRRC	6/23/2021
CN0MM2267373184N7PPU	MONITOR	DELL			8.00	M-18352	RIRRC	6/23/2021
CNOWH3204663368B145U	MONITOR	DELL			9.00	M-18352	RIRRC	6/23/2021
FSQY206406	PRINTER	EPSON			13.00	M-18352	RIRRC	6/23/2021
FSQY205951	PRINTER	EPSON			14.00	M-18352	RIRRC	6/23/2021
U61944L9J122182	PRINTER	BROTHER			14.00	M-18352	RIRRC	6/23/2021
FSQY218381	PRINTER	EPSON			14.00	M-18352	RIRRC	6/23/2021

CED'S - Computer, Monitors, Laptops

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
40U0074576	PRINTER	EPSON			18.00	M-18352	RIRRC	6/23/2021
U62673M1N942848	PRINTER	BROTHER			14.00	M-18352	RIRRC	6/23/2021
FSQY218386	PRINTER	EPSON			14.00	M-18352	RIRRC	6/23/2021
SCWY087290	PRINTER	EPSON			32.00	M-18352	RIRRC	6/23/2021
U61229L6J232143	PRINTER	BROTHER			14.00	M-18352	RIRRC	6/23/2021
U62673H1N503432	PRINTER	BROTHER			15.00	M-18352	RIRRC	6/23/2021

CED's - TV's

Serial Number	Description	Brand Name	Gross	Tare	Net	Lot ID	Location	Date Received
N/A	TV	Pallet	1032	70	962	M-18315	RIRRC	6/2/2021
N/A	TV	Pallet	1265	35	1230	M-18315	RIRRC	6/2/2021
N/A	TV	Pallet	221		221	M-18315	RIRRC	6/2/2021
N/A	TV-FPD	Pallet	908	70	838	M-18315	RIRRC	6/2/2021
N/A	TV	Pallet	906	70	836	M-18327	Barrington	6/9/2021
N/A	TV	Pallet	416	35	381	M-18327	Barrington	6/9/2021
N/A	TV-FPD	Pallet	1291	70	1221	M-18327	Barrington	6/9/2021
N/A	TV-FPD	Pallet	872	35	837	M-18327	Barrington	6/9/2021
N/A	TV	Pallet	941	35	906	M-18328	RIRRC	6/9/2021
N/A	TV	Pallet	901	70	831	M-18328	RIRRC	6/9/2021
N/A	TV-FPD	Pallet	1223	70	1153	M-18328	RIRRC	6/9/2021
N/A	TV	Pallet	985	35	950	M-18335	RIRRC	6/19/2021
N/A	TV	Pallet	837	35	802	M-18335	RIRRC	6/19/2021
N/A	TV	Pallet	641	35	606	M-18335	RIRRC	6/19/2021
N/A	TV-FPD	Pallet	1266	70	1196	M-18335	RIRRC	6/19/2021
N/A	TV	Pallet	591	70	521	M-18351	BARRINGTON	6/23/2021
N/A	TV-FPD	Pallet	1430	70	1360	M-18351	BARRINGTON	6/23/2021
N/A	TV	Pallet	784	35	749	M-18352	RIRRC	6/23/2021

ATTACHMENT C



General Conditions of Purchase

I - CORPORATIONS RIGHT'S

Solicitation does not commit Rhode Island Resource Recovery Corporation, 'the Corporation' to contract with any Bidder.

The Corporation reserves the following rights:

- a. to re-bid goods and/or services if, in its sole discretion, such action is deemed appropriate;
- b. to split the award, to make multiple awards, or remove any cost items in the proposal after receipt, as deemed appropriate;
- c. to negotiate the bid or solicitation to further refine, clarify, amend, or expand any and all aspects of the bid or solicitation;
- d. to reject any and all bids if it determines, in its sole discretion, that it is in its best interest;
- e. to reject bids from any and all Bidders whose firm, or any principal of the firm, is currently involved in a lawsuit or claim against the Corporation;
- f. to request that Bidders send a representative to our Johnston, Rhode Island, offices for an interview prior to final award of contract at the Bidder's cost;
- g. to accept bids that do not offer the lowest price;
- h. to waive any informalities or technicalities or incidental items in any bid;
- i. to withdraw, supplement, amend, or modify solicitations, and to request additional information, without prior notice;
- j. to postpone the award of a contract;
- k. to either award a contract to the next lowest responsive and responsible Bidder or to rebid the goods and/or services, whichever is in the Corporation's best interest, if the selected Bidder's goods and/or services do not conform to the requirements;
- l. to confirm references and contact further references obtained from other sources as deemed necessary; and
- m. to eliminate any of the tasks in the Scope of Services and to issue a contract with a correspondingly reduced Project Work Program; and
- n. any additional rights as may be allowed under applicable State purchasing laws and rules.

II – GENERAL CONDITIONS

All Purchase Orders, Contracts, Solicitations, Delivery Orders and Service Requests shall incorporate and be subject to the provisions of Title 37 Chapter 2 of the General Laws of the State of Rhode Island, all other applicable provisions of the Rhode Island General Laws, specific requirements described in the Request or Contract, and the following General Conditions of Purchase:

1. Entire Agreement. The contract documents signed and issued by the Corporation shall constitute the entire and exclusive Agreement between the Corporation and Contractor receiving an award. In the event of conflict between the bidders standard terms of sale, these conditions or more specific provisions contained in the solicitation shall govern. All communication between the Corporation and any contractor pertaining to any award shall be accomplished in writing.

2. Work. The Work shall conform to the Scope of Work as set out in the Procurement Documents and the Contractor's approved Technical Proposal

3. Equal Opportunity Compliance. For all contracts in the amount of \$10,000 or more, Contractors are required to demonstrate the same commitment to equal opportunity as prevails under federal contracts controlled by Federal Executive Orders 11246, 11625, 11375 and 11830 and Title 28 Chapter 5.1 of the General Laws of Rhode Island. Affirmative action plans shall be submitted by the contractor for review by the State Equal Opportunity Office. A contractor's failure to abide by the rules, regulations, contract terms and compliance reporting provisions as established shall be grounds for forfeiture and penalties as shall be established, including but not limited to suspension.

For further information pertaining to this requirement, please contact:

ODEO/Equal Opportunity Office
Department of Administration
One Capitol Hill
Providence, RI 02908-5865 (401/222-1452)

4. MBE/WBE Utilization. The Contractor is required to seek minority business enterprises and disability business enterprises participation in the amounts required by R.I. Gen. Laws § 37-14.1-1 and 37-2.2. and applicable regulations 150-RICR-90-10-1. Failure to submit ISBE participation Rate in a timely manner shall receive (0) participation points, or result in the disqualification of an RFQ.

5. Out-of-State (Foreign) Corporations. In accordance with R.I. Gen. Laws § 7-1.2-1401 no foreign corporation shall have the right to transact business in the State of RI until it shall have procured a certificate of authority to do so from the Secretary of State. If requested, the Vendor must furnish to the Corporation a copy of a R.I. Certificate of Authority to Conduct Business and Registered Agent. This Certificate is to be obtained from the R.I. Secretary of State's Office (401/222-3040).

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6. Insurance. All construction contractors, independent tradesmen, or firms providing any type of maintenance, repair, or other type of service to be performed on the Corporation's premises, buildings, or grounds are required to purchase and maintain coverage with a company or companies **licensed to do business in the state** as follows:

A.) Commercial General Liability Insurance – Such insurance coverage is subject to a minimum combined single limit of \$2,000,000 per occurrence, \$2,000,000 general aggregate and \$2,000,000 products/completed operations aggregate.

- Bodily Injury (including death)\$2,000,000 each occurrence
 - \$2,000,000 Property Damage each occurrence
- \$1,000,000 annual aggregate
 - Independent Contractors
 - Contractual – including construction hold harmless and other types of contracts or agreements in effect for insured operations
 - Completed Operations
 - Personal Injury (with employee exclusion deleted)

B.) Automobile Liability Insurance

Combined Single Limit \$2,000,000 each occurrence

- Bodily Injury
- Property Damage, and in addition non-owned and/or hired vehicles and equipment

C.) Workers' Compensation Coverage as required by Rhode Island state law.

The Corporation reserves the right to consider and accept alternate forms and plans of insurance, or to require (i) additional or more extensive coverage for any individual requirement or (ii) reduced coverage as a particular situation may dictate.

The successful Bidder/Contractor shall provide certificates of coverage, reflecting the Corporation as an **additional insured** on a non-contributory basis for General Liability Insurance within 48 hours of commencement of work. Any exclusions or exceptions to the types of claims and amounts which may be collected against a legitimate claim must be clearly delineated and subject to approval by the Corporation. The Contractor's insurer will be required to provide the Corporation with notification of any cancellation or change in the Contractor's insurance coverage during the period of the contract with the Corporation. Such notification must be made not less than thirty (30) days prior to the date said cancellation or change becomes effective. Required insurance shall include a waiver of subrogation in favor of the Corporation. Insurance provided by the Contractor hereunder shall in all instances be primary to any and all insurance of the Corporation.

Failure to maintain the insurance required shall be cause for immediate termination of the contract by the Corporation.

7. Performance and Labor and Payment Bonds. When the Contractor is required to furnish a valid performance bond and labor and payment bond, the bonds must meet the following requirements:

a. Corporation: The Bond must be signed by an official of the corporation above his official title and the corporate seal must be affixed over his signature.

b. Firm or Partnership: The Bond must be signed by all of the partners and must indicate that they are "Doing Business As (name of firm)."

c. Individual: The Bond must be signed by the individual owning the business and indicate "Owner".

d. The Surety Company executing the Bond must be licensed to do business in the State of Rhode Island or the Bond must be countersigned by a company so licensed.

e. The Bond must be signed by an official of the Surety Company and the corporate seal must be affixed over his signature.

f. Signatures of two witnesses for both the principal and the Surety must appear on the Bond.

g. A Power of Attorney for the official signing of the Bond for the Surety Company must be submitted with the Bond.

8. Bid Surety. When requested, a bidder must furnish a bid bond or certified check for 5% of the bid or for the stated amount shown in the solicitation for a period of no less than 120 days from the bid opening date. Bid bonds must be executed by a reliable, financially sound, surety company licensed and authorized to do business in the State of Rhode Island. Failure to provide bid security with bid may be cause for rejection of bid. Upon award and receipt of performance and labor and payment bond by winning bidder, remaining sureties will be returned to bidders.

9. Indemnification. The Contractor will indemnify and hold the Corporation harmless from any and all loss, damages, suits, penalties, costs, liabilities and expenses (including, but not limited to, reasonable investigation and legal expenses) arising out of any claim including claims for loss of or damage to property, including the Corporation's property, and injuries to or death of persons, including the Corporation's employees, caused by or resulting from Contractor's negligence or willful misconduct or breach of this Agreement. In any instance in which the Corporation claims indemnity under this paragraph, the Contractor shall have the duty to defend the Corporation in any litigation arising out of the occurrence from which the Corporation claims that the Contractor's indemnity obligation exists.

10. Prevailing Wage Requirement. In accordance with Title 37, Chapter 13, of the Rhode Island General Laws, payment of the general prevailing rate of per diem wages and the general prevailing rate for regular,

overtime and other working conditions existing in the locality for each craft, mechanic, teamster, or type of workman needed to execute this work is a requirement for both Contractors and Subcontractors for all public works. For information relating to Prevailing Wage Rules, follow this link: <https://dlt.ri.gov/wrs/prevailingwage/> Every Contractor and Subcontractor awarded a contract for public works shall submit completed RI Certified Weekly Payroll forms, listing those employees working on the project to the awarding authority on a monthly basis for all work completed in the preceding month. Unless otherwise stated, the Project Manager for the Corporation will collect the forms.

These forms may be found at: <https://dlt.ri.gov/forms/#wrs> NOTE: If the Bidder does not submit their Bid with applicable RI Wage Rates and is awarded the Contract, then they shall be required to indemnify and hold the Corporation harmless from any resulting legal actions.

11. Rhode Island Campaign Contributions and Expenditures Reporting Act. R.I. Gen. Laws § 17-27-1 et seq. requires all state vendors contracting with a state agency for the provision of goods and/or services costing \$5,000.00 or more to file an affidavit with the State Board of Elections concerning reportable political contributions.

12. Billing and Payment. Unless otherwise provided for, payment shall not be made until delivery has been made, or services performed, in full, and accepted. Payment shall not be due prior to thirty (30) days following the latest of completion, acceptance, or the rendering of a properly submitted invoice.

- a. Payment terms other than the foregoing may be rejected as being non-responsive.
- b. Payments for partial delivery will be allowed only at the discretion of the Corporation.
- c. The impact of discounted payment terms shall not be considered in evaluating responses to a solicitation.

13. Force Majeure / Uncontrollable Circumstance. Neither the Corporation nor Contractor shall be liable for its failure to perform hereunder, in whole or in part, due to contingencies beyond its reasonable control (Uncontrollable Circumstance(s)), including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created.

The parties shall use their best efforts to overcome or remove any Uncontrollable Circumstance and to minimize the effect of such Uncontrollable Circumstance and any costs resulting therefor.

Each party shall assume the risk of all losses and damages directly incurred by them except as otherwise limited pursuant to the terms of this Contract, which arise out of an Uncontrollable Circumstance event. Neither party should be entitled to recover from the other revenues lost due to the occurrence of an Uncontrollable Circumstance, provided further, however, that each party is obligated in good faith and to the extent not detrimental to its interests and within any applicable provision of law, to jointly attempt to mitigate the damages, costs and expenses arising out of an Uncontrollable Circumstance event.

The party asserting that an Uncontrollable Circumstance exists shall, as a condition precedent to the right to claim the benefits of this Section, promptly after becoming aware of such Uncontrollable Circumstance, and in any event, within sixty (60) days from the date on which said party becomes or should have become aware of the occurrence of such Uncontrollable Circumstance, notify the other party of such event. This party shall then, within fifteen (15) days of such initial notice, provide a written notice of the effect, if any, on either party's obligations under this Contract, and available areas of mitigation or saving of the costs associated with such event. Each party shall continue to keep the other party advised with respect to the anticipated impact of such Uncontrollable Circumstance.

14. Relationship as Independent Contractor. The Contractor's relationship with the Corporation under the Agreement shall be that of independent contractor. Nothing in the Agreement shall be construed to designate the Contractor, or any of its employees or subcontractors, as employees, agents, joint ventures or partners of the Corporation.

15. Subcontracts. The Contractor shall have the right to subcontract any and all services described in this Agreement, subject to the Corporation's **prior** written approval. Subcontractor(s) shall be bound by the same terms and conditions or performance as the Contractor.

16. Waiver. No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition or provision hereof. No waiver of any term, warranty, representation, agreement, covenant, condition or provision hereof shall be effective unless made in writing and signed by the party against which such waiver is sought to be enforced.

17. Confidentiality. The Contractor shall hold in confidence and not disclose to any person or entity other business or technical information disclosed to the Contractor by the Corporation or acquired by the Contractor in the course of performing services hereunder for the Corporation and which the Corporation has marked as confidential or proprietary or requests in writing that the Contractor treats as proprietary. The obligations of this Paragraph shall survive the termination of the Agreement. The obligations of confidentiality do not apply to information which: (a) is or becomes part of the public domain outside of disclosure by the Contractor; or (b) is lawfully in the possession of the Contractor at the time it was acquired hereunder; or (c) is required to be publicly disclosed under law.

18. Assignment. Agreements are assignable only upon the written consent of both parties and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Such consent shall not be unreasonably withheld nor required in the event of assignment by operation of law, assignment to an affiliate or subsidiary of the Contractor or assignment by the Corporation to the State of Rhode Island or an agency thereof, provided however in the event of an assignment by the Contractor said assignment shall not be construed to relieve the Contractor of any of the obligations under the Agreement.

19. Severability. The provisions of the Agreement shall be severable, and if any clause, sentence, paragraph, provision or other part hereof shall be adjudged by any court of competent jurisdiction to be invalid, such

judgment shall not affect, impair or invalidate the remainder hereof, which remainder shall continue in full force and effect.

20. Changes in Scope. Should changes in scope be required, both parties agree to negotiate in good faith to provide for such changes. Only such changes in scope as may be accomplished in accordance with the Corporation's procurement procedures and the Corporation's Rights hereunder and the general conditions of purchase hereunder shall be negotiated with the Contractor.

21. Ownership of Reports. Any and all reports, information, data, etc. given to or prepared for the Corporation by the Contractor shall be the property of the Corporation.

22. Safeguards. The Contractor shall take, use, provide, and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence or happening of any accident, injury or hurt to any person or object during the progress of the work.

23. Suspension of Work. The Corporation may, at any time and without cause, suspend the work or any portion thereof for a period of not more than twenty (20) days by verbal notice to Contractor or representatives followed by written notice. The Corporation shall fix the date on which work shall be resumed. Contractor will resume the work on the date so fixed. Contractor may be allowed an increase in the Contract price or an extension of the Contract time, or both, directly attributable to any suspension upon documentation and cost substantiation.

24. Multi-Year Contracts. Multi-year contracts for supplies and services may be entered into for periods extending beyond the end of the fiscal year in which the contract was made, if funds for the first fiscal year of the contemplated contract are available at the time of contracting and the contract states that payment and performance obligations for succeeding fiscal years shall be subject to the availability of funds therefor. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent year of a contract, the contract for the subsequent year may be cancelled and the Contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

25. Termination.

i. If the Contractor or the Corporation fails to fulfill its obligations in a timely or proper manner, or if either party violates any of the material terms of the negotiated Agreement, either party shall have the right to terminate the Agreement by giving written notice to the other party. Termination of the Agreement shall in no way limit any legal rights of either party.

ii. Notwithstanding the provisions of paragraph (i) above, the Corporation reserves the right to terminate the Agreement at any time by giving the Contractor ten (10) days' written notice. The Corporation may terminate the Agreement for any reason deemed appropriate in its sole discretion. The Contractor shall be entitled to reasonable compensation for any services rendered prior to the date of termination, subject to damages the Corporation may have suffered due to any breach of Contract. Any finished or unfinished work performed on behalf of the Corporation shall become the property of the Corporation.

iii. The Corporation may terminate the Agreement in whole or in part by written or telegraphic notice if the Contractor shall become insolvent or make a general assignment for the benefit of creditors, or if a petition under any bankruptcy act or similar statute is filed by or against the Contractor and is not vacated within ten (10) days after it is filed.

iv. If the Contractor disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction, or if he/she otherwise violates any provision of the Contract documents, then the Corporation may, without prejudice to any other right or remedy and after giving Contractor and his/her surety five (5) days' written notice, terminate the services of Contractor and finish the work by whatever method the Corporation may deem expedient. In such case, Contractor shall not be entitled to receive any further payment until the project is finished. If the unpaid balance of the Contract price exceeds the direct and indirect costs of completing the project, including compensation for additional professional services, such excess shall be paid to Contractor. If such costs exceed such unpaid balance, Contractor will pay the difference to the Corporation.

27. Conflict of Interest. A Contractor filing a Bid thereby certifies that: No officer, agent, employee of the Corporation has a pecuniary interest in the Bid or has participated in contract negotiations on the part of the Contractor; that the Bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder for the same call for solicitation; and the Contractor is competing solely in his/her/its own behalf without connection with, or obligation to, any undisclosed person or firm. Further, no person or firm who is listed as a Subcontractor shall be eligible to become a qualified Bidder in the same solicitation. Furthermore, no person or firm who has been involved in the preparation of a bid document shall be eligible to become a qualified Bidder in the same solicitation.

28. Public Records. (a) Contractors and bidders are advised that all documents, correspondence, and other submissions may be accessible as public records, pursuant to Title 38, Chapter 2 of the General Laws, absent specific notice that portions of such submittals may contain confidential or proprietary information, such that public access to those items should be withheld, and except as otherwise provided for pursuant to RIGL 37-2-18 (a)-(h) "Competitive Sealed Bidding"

(b) Bids shall be opened and read aloud publically at the time and place designated in the solicitation. Each bid, together with the name of the bidder, shall be recorded and an abstract made available for public inspection.

29. Set-Off Payments. Payments due the Contractor shall be subject to reduction by the Corporation equal to the amount of unpaid and delinquent (over 30 days) accounts receivable or other debt owed to the

Corporation, except where delinquency has not been billed or statement issued or while the matter is pending in hearing or from any appeal therefrom.

30. Notices. All notices under the Agreement shall be in writing and shall be deemed to have been served if hand-delivered with receipt or if sent by registered or certified mail as of the next day following the sending of the registered or certified mail, as follows: to the Corporation at its address and to the Contractor at its address, both as noted in the Agreement.

ATTACHMENT D

Office of Diversity, Equity and Opportunity (ODEO)
MBE Compliance Office
1 Capitol Hill, 3rd Floor
Providence, RI 02908

(401) 574-8670
www.mbe.ri.gov

Pursuant to RIGL 37-14.1 as well as the regulations promulgated thereto, the MBE Compliance Office requires that you complete the following table. Please note that these figures will be verified with the MBEs identified. If there are outstanding issues, such as retainage or a dispute, please indicate and attach supporting documentation for same. Also note that copies of invoice and cancelled checks for payment to all MBE subcontractors and suppliers are required.

Contractor/Vendor Name:

Project Name & Location:

Original Prime Contract Amount: \$ _____ Current Prime Contract Amount: \$ _____ % Complete: _____

MBE/WBE Subcontractor	Original Contract Amount	Change Orders	Revised Contract Value	% Completed To Date	Amount Paid To Date	Amount Due	Retainage %	Retainage Amount	Explanation

I declare, under penalty of perjury, that the information provided in this verification form and supporting documents is true and correct.

Signature

Date

Printed Name

Notary Certificate:

Sworn before me this _____ day of _____, 20____.

Notary Signature

Commission Expires

ATTACHMENT E

SAMPLE CONTRACT

If your firm is awarded a contract for this procurement, the attached contract will be forwarded to you for execution.

Note:

1. Items (1) Term, (2) Services and (3) Payment, will be specifically edited to reflect the RFP document and vendor response.
2. All other items will remain unchanged. If for any reason you have objections to the contract, you must include those objections in your bid submittal.

Full Disclosure: Objections may deem your submittal unresponsive.

SAMPLE AGREEMENT

BETWEEN

VENDOR

AND

**RHODE ISLAND RESOURCE RECOVERY CORPORATION
65 SHUN PIKE
JOHNSTON, RHODE ISLAND 02919**

AGREEMENT made and entered into as of the _____ day of _____, _____, by and jointly between RHODE ISLAND RESOURCE RECOVERY CORPORATION, a public corporation organized pursuant to the laws of the State of Rhode Island (hereinafter referred to as "the Corporation"), and **VENDOR** (hereinafter referred to as "the Vendor") with a place of business at _____

In consideration of the mutual covenants, promises, and payments reflected herein, the Vendor and the Corporation agree as follows:

1. **Term.** The term of this Agreement shall commence on or about DATE _____ and shall continue until DATE _____, unless sooner terminated as provided herein.
2. **Services.** The Vendor agrees to furnish all goods and/or services and agrees to perform all work in strict conformity with: (1) the Request for Proposals (RFP) No. _____ for PROCUREMENT TITLE dated _____; (2) **IF APPLICABLE:** the Q&A Memo OR Addenda No 1 dated _____, and (3) the vendors bid dated _____. These aforementioned documents are hereinafter referred to as the "Procurement Documents" and are incorporated into and made a part of this Agreement as if set forth in full herein. In any case where specific terms and conditions included in this Agreement differ from those terms and conditions set forth in the Procurement Documents, the terms of this Agreement shall govern.
3. **Payment.** It is expressly agreed that the Vendor shall bill the Corporation for the "items" according to the pricing recorded in their bid submittal and the Corporation shall make payment to the Vendor accordingly.

4. **Indemnification.** The Vendor will indemnify and hold the Corporation harmless from any and all loss, damages, suits, penalties, costs, liabilities and expenses (including, but not limited to, reasonable investigation and legal expenses) arising out of any claim including claims for loss of or damage to property, including the Corporation's property, and injuries to or death of persons, including the Corporation's employees, caused by or resulting from Vendor's negligence or willful misconduct or breach of this Agreement. In any instance in which the Corporation claims indemnity under this paragraph, the Vendor shall have the duty to defend the Corporation in any litigation arising out of the occurrence from which the Corporation claims that the Vendor's indemnity obligation exists.
5. **No Assignment.** The Vendor may not assign, transfer, broker or otherwise vest in any other company, entity or person, any of its rights or obligations under this Agreement without first obtaining the prior written consent of the Corporation.
6. **Successors and Assigns.** This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective successors and permitted assigns.
7. **Litigation.** If the Corporation becomes involved in litigation with third parties concerning or relating in any way to the Vendor's services, whether such litigation occurs during or after the term of the Project, the Vendor agrees, at reasonable fees to be agreed upon by the parties hereto, to make its officers and employees available to the Corporation to consult, assist and cooperate in such litigation to the extent such consultation, assistance and cooperation may be required by the Corporation.
8. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Rhode Island.
9. **Compliance With State Law.** The Contractor warrants that neither it nor any of its principals, officers, agents or representatives authorized to make commitments on its behalf have ever been convicted of violating any statute relating to bribery, fraud, or bid-rigging in this state or in any other state in this country. Further, the Contractor agrees to perform all services and provide all goods called for by this Agreement in compliance with all Rhode Island laws.
10. **Entire Agreement.** This Agreement represents the entire understanding reached between the parties hereto and shall supersede or replace any prior understandings or agreements, whether or not in writing. Should the parties wish to modify the terms and conditions contained herein, the parties must evidence any such modified agreements in writing to be executed by all parties.

11. **Severability.** If any provision of this Agreement is declared invalid by any tribunal, the remaining provisions of the Agreement shall not be affected thereby.
12. **Effective Date.** This Agreement shall be effective as of the date first written above.
13. **Notice.** Notices under this Agreement shall be provided to the Corporation at its usual place of business and to the Vendor at the address as written on Page 1 of this Agreement.
14. **Multi-year Contracts.** This Agreement is subject in all respects to the provisions of RIGL § 37-2-33, which provisions are incorporated by reference into this Agreement.
15. **Equal Opportunity Compliance.** This contract is subject in all respects to Federal and/or State Laws, rules, and regulations ("Laws") with regard to Equal Opportunity Compliance or similarly designated Laws.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

RHODE ISLAND RESOURCE RECOVERY CORPORATION ("the Corporation")

BY: _____
Joseph Reposa, Executive Director

BY: _____
Dean M. Huff Jr., CPA, Chief Financial Officer

("the Vendor")

BY: _____

TITLE: _____
Title of Authorized Officer