

RHODE ISLAND RESOURCE RECOVERY CORPORATION

Grounds Maintenance Laborer I

Grounds Maintenance Laborer I performs a variety of duties to move mattresses and recyclable materials at the Tipping Facility, Tip Facility Attendant, SVA Attendant, and cleaning and janitorial tasks. Provide assistance to Grounds Maintenance Laborer levels II through IV by maintaining the grounds landscaping, and cleanliness of site.

Major Responsibilities and Activities

- Load and unload mattresses and recyclable materials.
- Perform litter control by picking up debris on and off the property.
- Clean buildings, including vacuuming, dusting, and janitorial duties.
- Load and unload deliveries.
- Perform snow removal using motorized and manual methods.
- Use two-way radio and telephone.
- Demonstrate continual effort to improve operations, reduce turnaround times, streamline work processes, and work cooperatively to provide quality customer service.
- Work safely without presenting a threat to self or others and maintain good housekeeping.
- Clean and maintain assigned work area and any applicable equipment.
- Perform related duties as required.

Tip Facility Attendant

- Communicate with Operations inside building to safely and effectively position inbound material for maximum processing.
- Meet and greet all customers upon their arrival.
- Direct customers to proper unloading areas for materials.
- Manage customer traffic to avoid conflicts and safety issues and to maintain efficiency.
- Communicate with Supervisor regarding any needs for the area.

SVA Attendant

- Greet customers upon their arrival.
- Direct customers to proper area for disposal of their recyclables.
- Assist customers if needed to unload recyclables from their vehicles.
- Organize, clean, and manage incoming areas to maintain a clean and orderly appearance and exhibit a professional appearance.
- Monitor receiving area, receptacles, and staging location volumes. Notify Supervisor when need arises to provide for emptying.

Grounds Maintenance (must complete required training) not limited to:

- Operate gas powered landscaping equipment
- Mowing grass
- Tree cutting

Physical/Environmental Requirements

Regularly perform work outdoors with exposure to a variety of weather conditions, odors, dust, and dirt. Must be able to lift/move/carry up to 50 lbs. Must be able to remain standing/walking at least 75% of time. Climbing and sitting comprise about 10% each of workday. Lifting and pushing/pulling comprises about 75% of work day.

Minimum Requirements

- High school diploma or GED.
- Must possess current, valid driver's license and maintain a satisfactory driving record and be insurable to operate vehicles.
- Must obtain a RI Hoisting Engineer license within six months of employment.
- A minimum of three months related experience in warehousing, moving materials, general labor, and/or janitorial work.
- Knowledge of principles of superior customer service.
- Ability to understand assigned tasks and procedures to maintain/increase efficiency.
- Ability to learn how to operate forklifts, skid steers, or small loaders to assist customers with loading and unloading.
- Ability to learn Posi-Shell duties.
- Read, write, and speak English.
- Knowledge of safety procedures and ability to work safely around equipment.
- Use some independent judgment in performing duties.
- Ability to communicate effectively and work collaboratively and tactfully with co-workers, management, and the general public.
- Must be able to obtain OSHA 10-Hour and OSHA 30-Hour Construction Safety within one year of employment.
- Must be able to work overtime hours as needed, including Saturdays.

We have a great compensation package including medical, dental, pension, 457, PTO, life insurance and disability insurance. Please send cover letter and resume to humanresources@rirrc.org by July 30, 2020. E/O/E